

**CAA School Council
Minutes of Annual General Meeting
October 1, 2019**

In attendance

*Administration: Michelle Stonehouse, Rhonda Morrison
Approximately 20 School Council Members. Quorum established.*

Call to Order

Christy Ford called the meeting to order at 6:32 p.m.

Approval of Agenda

Small change to agenda – the nominations for School Council Executive Members will take place during the School Council portion of the meeting and the acclimations will happen during the School Council Society meeting.

Motion to approve agenda by Christy Ford. Seconded by Lisa Ferris. All were in favour.

Description of School Council Activities

Mission statement: We are a group of parents and teachers who work together with our Principal to support the wellbeing and effectiveness of the entire school community.

All parents are members of School Council and are invited to attend all meetings.

We host events and services such as the pancake breakfast, special lunches for students, staff appreciation lunches, student art cards, the Halloween dance, Colours of Spring, etc.

We cannot address student issues. Please contact your child's teacher and/or school administration if you have concerns related to your student and the school.

Approval of Council Minutes from October 23, 2018 AGM

Motion to approve the AGM minutes from October 23, 2018, by Christy Ford. Seconded by Shelley Christiansen. All were in favour.

Updates

2018-2019 Chairperson's Report

We had a great year. The 2018 school year started year out with the pancake breakfast, then we were involved in last year's fall fair, at which scarecrows were auctioned off. This year's fall fair was much bigger. This year's scarecrows will be auctioned off at the Halloween Dance.

Last year's Halloween Dance was a huge success. Unfortunately, Colours of Spring was cancelled due to smoke in May but we are looking forward to next year's Colours of Spring.

A successful year all around!

Principal's Report

Fall Fair – now held in concert with Stampede Park; there were 15 student vendors, and some parent vendors, too; the Stampede was very welcoming of CAA, and overall it was huge success and grew from last year.

Meet the Teacher/Team night – very successful, many parents/families came out.

FreshGrade is now rolling out – parent invites should be starting at the beginning of October (online portfolio); newsletter will include more information about how to use FreshGrade.

Alberta Charter School Association – CAA is hosting this year's biennial meeting Oct 24 and 25; about 500 teachers from all over the province will attend.

Knob Hill Campus

Rose Ceremony will be held October 2. Year 3 students introduce Kindergarten students and give them a rose to welcome them to the school (in June, Kindergarten students will bid farewell to the Year 3 students in a similar ceremony)

RazKids reading program will be rolling out for kids in K-5.

Home reading packages will be coming in the next couple of weeks.

Nomination of School Council Executive Members

Call out to determine whether there are any additional nominations for open positions. No one comes forward.

Motion to nominate Christy Ford as Chair.

Majority in favour.

None opposed.

Motion to nominate Lisa Ferris as Vice Chair.

Majority in favour.

None opposed.

Motion to nominate Stephanie Westlund as Secretary.

Majority in favour.

None opposed.

Past Chair – James Graham

Introduction of Additional School Council Volunteer Positions

We've done well in filling the additional non-voted volunteer positions (some positions are still open):

Halloween Dance – Jana Hooper

Graphic Artwork Design – Dale Marushy (Rosa Marceau - Backup)

Pancake Breakfast Coordinator – Lindsey Hill

Parent and Student Workshop – Nicole Sylvestre

Parent Resources and Community Events – VACANT

Special Lunches Coordinator – Mhairri Woodhall

Staff Appreciation Lunch Coordinator – Kathi Kurjata

Student Created Art Cards Coordinator – Laura Bicknell

Garden Committee Coordinator – Shelley Westergard

Outdoor Classroom Coordinator – VACANT
Social Night Coordinator and Committee – VACANT
Kiss and Drop Coordinator – VACANT (program is researched and in place, just need volunteer to coordinate)
Colours of Spring Coordinator – VACANT
Charitable Drives Coordinator - VACANT

Even though many of the coordinator positions are filled, we still need parent help for all events.

We are in the process of changing the way volunteer hours are tracked. All tracking will be online and we no longer require a parent to administer it.

Calendar of Events

Halloween Dance

Halloween Dance for K-3 at KH Campus on October 23. (because Charter School Conference is the next day)

We will be using Healthy Hunger for food orders for the Halloween Dance. 1 parent per child, only K-3 students invited (some tickets may be made available at the last minute to other children under 10). School must be careful to follow fire code regulations and not exceed maximum allowable number of people in the school. We need many volunteers for this fun event!

Halloween Festivities at EC – dates not confirmed (this event is hosted by students at EC)

Staff Appreciation Lunch

First staff appreciation lunch will be November 21 at both campuses. We need volunteers to help bring lunches for teachers. Sign up will be sent out.

Jubilee, Dec 6 (Friday)

Winter performance at Jubilee Auditorium; learning contracts will be administered around the activity; all 504 students will participate; each team does 1-2 performances.

New Business

As a School Council, we can run 50/50 draws during events. We are hoping to offer a 50/50 draw at the Halloween Dance. Because there is no regular School Council meeting before October 23, we need to have a motion this evening:

Motion to offer a 50/50 draw at Halloween Dance

Majority in favour.

None opposed.

Parent Discussion & Questions

Parent Question: Are we going to provide a meal for staff during Jubilee this year?

Yes! We are planning to offer the meal through Healthy Hunger this year. We will have a vote on this at the November 5th School Council meeting. (This will allow teachers the opportunity to choose their meal.)

Parent Question: When is Healthy Hunger starting?

Healthy Hunger is starting next week and is now online for ordering. There has been a delay because the system was buggy and causing problems. So far, the first 2 weeks are available for ordering. The rest will be available later tonight or tomorrow morning.

Parent Question: How do we volunteer for Halloween Dance?

There will be an email sent out on Monday to ask parent volunteers to sign up.

Adjournment

Meeting adjourned at 7:20 p.m.

The School Council meeting was followed by a short “Town Hall” session about Charter Schools presented by Michelle Stonehouse.