



Applying for a Fee Waiver 2024-2025

Each fiscal year, Calgary Arts Academy budgets an amount for families who are unable to cover the costs of resource fees. Families must re-apply every year. Waivers are for a maximum of 50% of the resource fees only. We are not able to provide waivers for bus fees or lunchroom supervision.

To Qualify

The gross income of all parents, who have a financial responsibility to the child, must be less than the “Low Income Cut-offs Guidelines” chart listed below. Parents also qualify if they receive assistance from a Provincial or Federal Agency due to meeting low income qualifications. Those agencies include: Provincial Social Services, Alberta Child Health Benefit, Government Sponsored Convention Refugee, City of Calgary’s Fair Entry Program.

To Apply

You must register your child using Family Zone and remit 50% of the resource fee. Once completed, fill out a waiver form with a copy of all parents most recent GST Notice as well as proof of any enrolment for any of the above services. To finalize the application, the applicant must provide a copy of the GST notice issued in July. This is due by the start of the new school year.

Each waiver application is considered separately. Qualifying families must apply every year.

Applications, fully completed with the required supporting documentation, are **due by April 30th** of the preceding school year. Families will be notified if their application is approved.

Completing the Waiver Application

1. Complete only one application per family. List all of your children attending Calgary Arts Academy. Forms are available at the school and on the school’s website.
2. Attach *photocopies* of any required documentation, as noted above.
3. Sign and date your application.
4. Submit your application marked “Private & Confidential” to:

Calgary Arts Academy Society
Finance Department
640 – 14 Avenue SE
Calgary, AB T2G 1E8

We regret that we are unable to accept faxed or photocopied applications.

5. Applicants will be advised of the result of their application by the end of September.
6. This application process must be completed each year.



Low Income Cut-Off Guidelines

Size of Family	Total Income
2 persons	\$ 34,254
3 persons	\$ 42,111
4 persons	\$ 51,128
5 persons	\$ 57,989
6 persons	\$ 65,401
7 or more persons	\$ 72,814

Fee Waiver Application Form – 2024-2025

Parent Information

Parent 1 Full Name	Parent 2 Full Name
Address	Address
Postal Code	Postal Code
Home Phone Number	Home Phone Number
Alternate Phone Number	Alternate Phone Number
Email Address	Email Address

Student Information

Student Name	Grade

Authorization

The personal information contained on this form is collected and protected under the authority of the *School Act* and of Alberta's *Freedom of Information and Protection of Privacy Act* for the purposes noted above. If you have any questions about this collection, please contact the Secretary / Treasurer at (403) 532-3020, extension 8413.

I certify that the information provided on this application and any attached documents are correct and complete. I also understand that financial and other information provided is confidential.

Signature: _____

Date: _____

Regretfully, applications with incomplete or missing information cannot be processed. Please contact the Secretary / Treasurer's office if you have any questions.

Waivers are provided for as long as the budgeted amount is available.