



**Calgary Arts Academy Society
Meeting of the Board of Directors
November 20, 2018 Meeting Agenda
Youth Campus – Boardroom**

In Attendance:

Directors: Todd Hirsch, John McWilliams, Ken McNeill, Susan Wright, Katherine Taylor, Neil Tichkowsky, Mary Anne Desmeules

Administrators: Dale Erickson; Janice Nigh; Cole Jordan; Dylan Thomas; Michelle Stonehouse, Rhonda Morrison;

Other Guests: Joan Widen (School Council); James Graham (School Council); Miranda Stacey (KPMG); Dan Adams(KPMG); Zoë Fullen; Joshua Dalledonne; Charlotte Nixon

With Regrets: Al Wahlstrom; Linda Fox-Mellway

Regular Meeting of the Board of Directors

1. Call to order – 6:01 pm
2. Approval of the Agenda - Considered Approved.
3. Approval of October 16, 2018 minutes of Regular Meetings of the Board of Directors – Considered Approved.
4. Finance Update
 - KPMG – 2017/18 Audited Financial Statement and Audit Approval – Dan Adams, and Miranda Stacey discussed the results of the 2017/18 audit. There were 3 adjustments made to the financials based on the audit that are now completed. Everything was as expected, with no management bias, no changes to disclosures, and no fraud. They met with Dale and Cole and will update the benchmarking data for the 360 report to reflect data that we would use. Dan talked about being vigilant in cyber security, with a suggested audit of our security on an annual basis. KPMG has a team that specializes in cyber risk.

- **Motion 1 (Susan)** - To approve the Audited Financial Statements as presented. Mary Anne seconded the motion – Passed Unanimously
 - **Motion 2 (Katherine)** – To recommend KPMG remain auditor for the 2018/2019 school year at the AGM. Mary Anne seconded the motion – Passed Unanimously
 - Fall Budget Update Report – Cole presented the updated Fall budget to the board. The main variances from the Spring budget to the Fall budget were due to lower enrollment. The administration is fully aware of the issues with enrollment and have made changes to fix the problem. This seems to be more of a one-off scenario than a trend.
 - **Motion 3 (Mary Anne)** - To approve the updated Fall Budget as presented. – Neil seconded the motion – Passed Unanimously
 - Dale Contract/Performance Review – The Board had an in-camera discussion about Dale’s contract and his performance over the past year. They agreed to move forward with Cole’s recommendation with Dale’s contract.
5. AERR – Dale & Michelle – There are two new additions to the AERR report this year. The first section is for trends and issues, which was used this year to explain the transition between Glen Meadows and the Education Centre. The second section was to discuss our ongoing research projects (3 currently in progress). In terms of the academic results, the low mark was in math. The administration have created a comprehensive plan for improving math results this year. We know arts immersion works in the problem solving aspects, and we are going to increase the pencil-to-paper practice and repetition. The highlights are LA and Science as we are well above the provincial average in those areas. The AERR is a fantastic document that gives a great sense of what happens throughout the year. Congratulations were given to the staff for their good work throughout the year, and for recognizing areas to improve and attacking those problems head-on.

- **Motion 4 (Susan)** – To approve the AERR report as presented – John seconded the motion - Passed Unanimously
6. TAAPCS – Advocacy – Dale is now the president of TAAPCS and met with the Communications Committee to put forward a political action plan. There is concern about the future of Charter Schools if we don't speak up while policies and platforms are being established, prior to the election. There has been some discussion from the board to hire Jeff Johnson to advocate on our behalf. We are asking for super-intendents to come together and hire him as a TAAPCS initiative. We developed a cost plan to all superintendents and estimate that it will cost each charter \$650-\$750/month, rather than each charter paying \$5000/month for his services. The board was asked to support us moving to hire Jeff Johnson. A discussion was tabled for until Thursday the 22nd, where the advocacy committee will give their recommendation.
 7. Advocacy Committee – The committee continues to work with the current government to promote CAA and advocate for the addition of a High School. They continue to integrate with the arts community, The Glenbow Museum, Arts Commons, The Mayors Luncheon for the Arts, etc. There is a need to be clear in our messaging with politicians, and it will be a different message for different parties.
 8. Kasian Update – Neil – No further update.
 9. High School Proposal Update – Dale and Michelle met with AB-Ed to discuss the High School proposal. They gave us a list of everything we should include in the application. They recommended we try to make sure that nothing would be in question. We are moving forward with that document. It is becoming difficult to advocate for the school when there is no political will to move anything forward.
 10. Meeting Adjournment – 7:08 Adjourned.

INFORMATION ITEMS - ** Upcoming School Events:

- December 1, 2018 - Staff Christmas Party
- December 7, 2018 - Jubilee Winter Celebration
- December 18, 2018 – Meeting of the Board of Directors
- January 15, 2019 – Meeting of the Board of Directors