

CAA School Council Society Meeting Minutes

April 13, 2021

Attendance:

CAA Administration:

Michelle Stonehouse (Principal)
Rhonda Morrison (Administrator, Knob Hill Campus)

Executive Member Attendance:

Christy Ford, President
Cara Overholt, Vice President
Stephanie Westlund, Treasurer
Erika Holter, Secretary
Blythe Butler, Director of Governance

Additional School Council members present: 26

Total parent attendance: 33(ish) – See Chat Log

Quorum established. (Quorum minimum = 4 School Council members, including at least 2 executive members)

1. Welcome & Call to Order

Meeting called to order by Christy Ford at 7:15 p.m.

2. Approval of Agenda

Christy Ford moved to approve the agenda. Blythe Butler seconded the motion. Agenda approved.

3. Approval of Minutes from March 2, 2021 School Council Society Meeting

Christy Ford moved to approve the minutes. Willem Van Gogh seconded the motion. Minutes approved.

4. Reports/Updates

a) CAA School Council Society Financial Statement Review – Stephanie Westlund

The main account currently has \$14,237.65 (as of April 13). Recent activity includes:

- Deposit of \$1,360.00 for Jubilee t-shirt sales (we still have to pay the expenses associated with this order)
- Withdrawal of \$1,763.78 for staff appreciation lunch, water for the 4/5 pods (for several months), and other expenses

The casino account currently has \$52,006.23. Recent activity includes:

- Withdrawal of \$5,976.71 for projector purchase for Education Centre
- Withdrawal of \$214.67 for book purchases for the Education Centre (part of approved book purchases last year)

There will be an upcoming withdrawal of \$8,750.00 for iPad purchases (the original cheque was lost, so this will be reissued this week).

This leaves \$9,256.23 of casino funds available for the remainder of the 2021 school year.

b) Casino Update – Nancy Koutselas

Question was asked about when the casino funds need to be spent, and they will have to be spent in advance of CAA's next casino. It is looking like the next casino will be in Q1 or Q2 2022.

5. New Business

a) Budget for Garden

Budget ask is for benches, lumber for the reading library, plus the seeds and soil. The estimated budget is \$700 - \$1000.

Christy Ford moved to approve \$1000 for the garden budget. Blythe Butler seconded the motion. Motion approved.

It was recommended to save some space and budget for a second round of planting in June for more seasonally appropriate items (i.e. tomatoes).

Volunteers are being sought to assist with the gardening project. It was noted that Student Care and parent volunteers will tend to the garden over the summer.

b) Approval for Parents Fees to Attend ASCA AGM

Anyone interested in attending should send an email to Council with your full name, address, and phone number by Thursday morning, and CAA will take care of registration.

Christy Ford moved to approve coverage of parent registration fees for the ASCA AGM. Stephanie Westlund seconded the motion. Motion approved.

6. Parent Discussion and Questions

No questions were asked.

7. Adjournment

Christy Ford motioned to adjourn the meeting at 7:34 pm.

The next School Council Society meeting will be held over Zoom on Tuesday, May 4 at 6:30 p.m. Please join us.

Appendix – Zoom Chat Record from CAA Council Society Meeting

<still needs to be added>