



**Calgary Arts Academy Society  
Meeting of the Board of Directors  
October 8, 2019 Meeting Minutes  
Youth campus – boardroom**

**In Attendance**

Directors: Ken McNeill, Linda Fox-Mellway, Joshua Dalledonne, Jim McLeod, Doug Frenette, Neil Tichkowsky

Administrators: Dale Erickson, Janice Nigh, Cole Jordan

With Regrets: Todd Hirsch, Katherine Taylor, Susan Wright, John McWilliams

**Regular Meeting of the Board of Directors**

- 1) Call to order – 6:05 pm
- 2) Approval of the Agenda – Considered Approved
- 3) Approval of September 17, 2019 minutes Regular Meeting of the Board of Directors – Considered Approved
- 4) Audit Committee – Neil – The Committee met last week to discuss our financial picture. The main takeaway is that we have a good operating reserve which is important in case we are slow to receive funds from the government. We have a surplus from last year which will be used on the new security system as well as on Larkspur for the High School capital plan. We are currently waiting on approval from the Foundation to fund the remaining 3 months for the commitment with Global. Dale will request a meeting and report back to the board. Pat Macintire from the Ironwood has decided to join the Audit Committee.
- 5) Superintendent Report - Dale - Dale went over the superintendent's report. They are currently working at creating a high school timetable and a curriculum plan. They have identified some space with the Stampede, (Sweetgrass Lodge) but it will need some work to have it ready for students. It will hold 60 students. We are hosting a networking event in conjunction with the TAAPCS teachers conference on October 24<sup>th</sup> at Knob Hill. It

will be an opportunity for directors from all charter schools to meet with one another. We will provide snacks and drinks and Ken will facilitate. They will then be able to participate with the teachers in the evening. Dale and Janice defined the categories of partnerships, please review and give feedback. Our partners often invite us to attend different events and we need to commit to going to these events.

- The Rozsa Awards – Dale – We need a number of board members to attend. Oct 28, 5:30-7:00pm (1-2 people).
- Vital City – Calgary Foundation – October 24, Palamino – 4:30-6:30pm event.

School Council ASCA – There is a school council association that has requested us to buy a membership. If the school council wants to join then they should join, otherwise it feels strange to tell school council to join a provincial group.

- 6) Advocacy Committee – Ken – The committee met with Global who were very complimentary of our usage of Larkspur. They suggest we set a specific date for invites during “Constituency Week” from the 11<sup>th</sup> – 15<sup>th</sup> of November. It makes sense to keep the same continuity and have our board representative be Jim and Todd. We will also meet with the Calgary Caucus to pitch CAA and the highschool project. This will let us meet with key stakeholders to make this happen. Lots of organizations are putting things forward for capital funding and we are in a good space to succeed.

Structurally we have made a Capital Plan/Infrastructure Committee, and we have a Government Relations Committee and that is working with Global. We would like to focus on creating a “Community Engagement Committee”. After some discussion Josh will look to create this committee with a mandate, then come back and fully move forward with it.

- 7) Capital Plan/Infrastructure Committee – Jim – Had the first meeting last Friday with Larkspur and some additional sub-consultants that are working on the project. They are looking at the programming space needed and additional revenue opportunities and looking at the life of the highschool. It was great to see Lori from Larkspur really get the vision.

They are looking to show the sustainability long term by using school buildings more efficiently.

- 8) Legal Report – Neil – Neil gave an update on the latest events.
- 9) Governance Committee – Ken, John, and Cole met to discuss different governance items. The hope is that we will have recommendations ready for the board for the December meeting.
- 10) Social Media Update – It is looking like we will want to move very quickly with our site. We can use a template and make it functional. Josh has looked at different templates that might look great. We want this to be ready for online registration. The last piece is that there is a need to create a cheat sheet for social media.
- 11) School Council – Michelle Doug and Ken met with Cristy Ford who is the new School Council President. They are excited to move forward with stronger communication. Michelle will be our main conduit with the council. To bring together all the elements of the community to maintain a connected culture.
- 12) Arts Coordinator – Janice – The conference is the biggest event coming up. It would be fantastic to see the board be able to attend some of the speakers during the day. Minister LeGrange is speaking in the morning. The other events are noted in her report.
- 13) Meeting Adjournment – 7:55

**INFORMATION ITEMS - \*\* Upcoming School Events:**

- October 24-25, 2019 TAAPCS Teachers Convention
- October 25-26, 2019 TAAPCS Annual General Meeting
- November 19, 2019 Regular Meeting of the Board of Directors
- November 19, 2019 Annual General Meeting