



Calgary Arts Academy School Council Society Meeting Minutes

Date of meeting: November 13, 2025 **Minute Taker:** Amisha Pope

CAA Administration

x	Kimberly Hoey, Principal (Rosscarrock)	Juleta Severson-Baker, Vice Principal (Rosscarrock)
x	Sarah Birch, Principal (Knob Hill)	x Amanda Bonnell, Assistant Principal (Erickson Centre)

Society Council Members

x	Hayley Nicol, President, Vice- President nominee for Society	Pamela Nagel, Casino Director nominee for Society
x	Bob McEwan, Treasurer (RC)	x Jannett Johnson, Governance Director nominee for Society
x	Amisha Pope, Secretary (RC) - stand in for this meeting	x Jana Elliott-Hooper, President nominee for Society
x	Erin Wright, Past Chair K-12 Council & Society and Fundraising committee	

School Council Volunteers

x	Guillermo Chan, KH Campus	x Oasis Heart, KH/RC Campus
x	Marianne Arquillano-Baptie, KH Campus	x Kate Rhodes, RC Campus
x	Michael Hurd, KH Campus	x Katie Ayer, RC Campus
x	Charles Scott, KH Campus	x Cindy Luterbach, EC Campus

Committee Leads

x	Oasis Heart, Staff Appreciation Coordinator
x	Denise Powley, H/H co-ordinator

Others

High School Student Council Representative: not in attendance

x Guest Speaker: ASCA Representative Suzanne Lynch - ASCA

Parent attendees:

Sharon Chan

Paige Shook

Susan Arnold

Markus Lahtinen

Carrie Cemka

Micheal Hurd

Cathy Schwenning

Wairimu Kihuyu

Samantha Hryn-Gouldsborough

Will Kwong



Calgary Arts Academy School Council Society Meeting Minutes

Christopher Trollope

Alex Wu

Janice MacCallum

Nishita Wadhwani

Ka Yee Wan

Ianina (Yanina) Sivakova

Jennifer Godbout

Yoav Belman

Kathryn Morgan

Topic	Presenter	Notes
Call to Order	Hayley Nicol	Time called to order: 7:41 pm
Welcome and Introductions	Hayley Nicol	Reminders for online meetings 1. Please have cameras on. 2. Please mute your profile. 3. Meetings are recorded for purpose of minutes 4. Voting is done in the chat with "In Favor" or "Opposed" 5. Motions require 75% approval by those voting pass
Establish Quorum	Hayley Nicol	Quorum is 10 parents of students enrolled (Quorum for AGM per Bylaws 5.1.2.4) "At the Annual General Meeting, ten (10) parents of students enrolled in the school shall constitute quorum.")
Motion to amend Agenda	Hayley Nicol	Motion to amend agenda to add presentation from Suzanne Lynch from ASCA. Moved by: Hayley Nicol Seconded by: Guillermo Chan Motion Passed.



Calgary Arts Academy School Council Society Meeting Minutes

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Approval of amended agenda	Hayley Nicol	Moved by: Hayley Nicol Seconded by: Jana Elliott Hooper. Motion passed.
What is a Society?	Suzanne Lynch	The Purpose of society: <ol style="list-style-type: none">1. Societies are optional. Councils are required.2. The current CAA K-12 society is established and will continue running as it has been in the past.3. Councils give guidance to Societies on where money should be spent.4. Five people with a common interest are needed to establish a society and place their names on the application to create a society.
Approval of previous minutes		Motion to table approval of 2023-2024 meeting minutes to the next meeting due to wrong minutes being circulated. Moved: Hayley Nicol Second: Christopher Trollope. Motion passed.
Presentation of Financial statements	Bob McEwan	Financial statement for year Sept 1, 2024 to August 31, 2025 were presented.
Elect Financial Statement Auditor	Hayley Nicol	Nathan Munro, Nominated to Audit 2024-2025 financials. Moved: Hayley Nicol Second: Bob McEwan Motion passed. Nathan has confirmed audit can be complete for next meeting.



Calgary Arts Academy School Council Society Meeting Minutes


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Presentation of Budget	Hayley Nicol	<p>Budget reviewed.</p> <p>Noted to community:</p> <ol style="list-style-type: none">1. add ASCA course funding for volunteers taking on roles in society and council which will be expensive and approximate cost and depend on the communities needs.2. reallocate staff appreciation fund to newly formed and running staff appreciation committee (committee leads, Alina at RC and KH, Sarah Miller at KH with three plus parent volunteers)3. Question Answered: We are awaiting the date of the next Casino which will likely be in the spring, the Casino funds currently in the budget are allocated for the wish list item from the administrative team to assist in funding CAMP which is cross campus. <p>Motion to approve the above three points.</p> <p>Moved: Hayley Nicol</p> <p>Second: Oasis Heart</p> <p>Motion passed.</p>
Table of the 2025-2026 Budget	Hayley Nicol	<p>Motion to table budget until complete to next meeting.</p> <p>Moved: Hayley Nicol</p> <p>Second: Guillermo Chan</p> <p>Motion passed.</p>



Calgary Arts Academy School Council Society Meeting Minutes

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Propose Amendments to the School Council Society bylaws	Hayley Nicol	<ol style="list-style-type: none">1. If you would like to propose changes to the school council society bylaws please email society at society@caaschool.com2. Proposal suggested: The name of the society to be changed from CAA School Council Society to CAA K-12 Society; remove “School council” for clarity between councils and society.3. Link to be provided to stamped bylaws and is in progress.
Nomination and Election of 2025-2026 Board of Directors	Hayley Nicol/Jana Elliott Hooper	<ol style="list-style-type: none">1. The 2025-2026 Board of Directors is to be voted on due to the two year term being served and vacancies within the Society2. Motion to approve Jana Elliott Hooper as president for 2025-2026 and 2026-2027. Moved: Hayley Nicol Second: Erin Wright/Kate Rhodes Motion passed.3. Both Hayley Nicol and Christopher Trollope nominated for role as Vice President for 2025-2026 and 2026-2027. Christopher Trollope declined. Moved: Bob McEwan Second: Jana Elliott Hooper Motion passed.

Calgary Arts Academy School Council Society Meeting Minutes

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		<p>4. Motion to approve the members on slide 23, which follows, on the listed roles, with the exception of Amisha Pope in role of secretary.</p> <p>Moved: Jana Elliot Hooper</p> <p>Second: Christopher Trollope</p> <p>Motion passed.</p> <div data-bbox="669 684 1411 1125">  <p>ELECTION</p> <p>BOARD OF DIRECTORS</p> <p>President – Nominee, Jana Elliott Hooper Vice President – Nominee, Hayley Nicol Treasurer – Nominee, Bob McEwan Secretary – Interim Nominee, Amisha Pope Director – Gaming and Casino – Nominee, Pamela Nagel Director – Governance – Nominee, Janette Johnson</p> </div> <p>5. Motion to approve Oasis Heart for the role of secretary for 2025-2026.</p> <p>Moved: Jana Elliot Hooper</p> <p>Second: Hayley Nicol</p> <p>Motion passed.</p>
Calendar of events for 2025-2026	Hayley Nicol	<p>1. Pancake breakfast - current year was a success! Location to move back to Knob Hill next year</p> <p>2. Art Auction - need volunteers</p> <p>3. Colours of Spring at Rosscarrock and information in the Weekly</p>



Calgary Arts Academy School Council Society Meeting Minutes

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		4. Ongoing Events/Fundraisers <ul style="list-style-type: none">a. Healthy Hungerb. Situational fundraisers ongoingc. Casino - Date TBD
		Fundraising committee needs volunteers
Community Discussion and Questions	Hayley Nicol	Questions for CAA Society, email society@caaschool.com If you would like to volunteer or have suggestions for the bylaws please email us.
Adjournment	Jana Elliott Hooper	Meeting adjourned at 9:25 p.m. Moved: Jana Elliott Hooper Second: Bob McEwan Motion passed.

Next meeting: TBD & announced in the Weekly newsletter