



**Calgary Arts Academy Society
Meeting of the Board of Directors
June 16, 2020 Meeting Agenda**

In Attendance: Ken McNeill, Doug Frenette, Susan Wright, Joshua Dalledonne, Katherine Taylor, John McWilliams, Court Ellingson, Jim McLeod,

Administration: Dale Erickson, Cole Jordan, Michelle Stonehouse

With Regrets: Neil Tichkowsky, Linda Fox-Mellway, Todd Hirsch

Regular Meeting of the Board of Directors

1. Call to order – 6:00 pm -
2. Approval of the Agenda – Considered Approved
3. Approval of May 19, 2020 Regular Meetings of the Board of Directors minutes – Considered Approved
4. New Board Member - Court Ellingson –

Motion 1 – Jim - To approve Court Ellingson as a new member of the Board of Directors for the Calgary Arts Academy Society – John Seconded – Motion Passed

5. Audit Committee – Neil –The Committee convened last Thursday everything is in order and good shape. Generally, we are shooting for deficit spending over the next couple months in order to draw down our accumulated operating reserve as directed by Alberta Ed. This shouldn't be hard to do in the face of the many Covid health and safety measures, PPE, etc. needed/anticipated for the return of students this Fall.

Due to a new requirement from Alberta Ed, the Committee must recruit two new members to sit on the Finance Committee. One must be from the “adult learning” field and the other with a finance/economics background. The Committee has some possible candidates for consideration but if anyone knows of others who might be suitable please let us know.

6. Superintendent Report – Dale – The Choice in Education Act identifies all programs as choice in the education landscape. It is now a choice that is here to stay. They have allowed for vocational charter schools as an offering and are encouraging those types of schools to apply. There is also an improved process for applying for a new charter school with the cap of 15 being lifted. You no longer need to apply to local boards, you submit to the minister. The minister then goes to the local board and ask if they are willing to provide the programing you are proposing. Overall we feel the Act is very positive. Charter Schools will also no longer have a cap on students. That has opened the door for charters to own our own facilities.

Capital Maintenance and Renewal funding - Knob Hill will receive 200k for a new gym and 100k for a new parking lot and landscaping. This is out to tender, and we will receive bids this Friday, with the hopes to make a decision by Monday. Work must be completed by the end of August. Work includes, Ceiling in the gym, removing tiles, removing exercise equipment, replacing floor, and painting. We also have City approval to go ahead with refinishing the parking lot.

We are preparing for school re-opening. Staff go back August 13. Government will inform us of what Scenario we will be operating under on August 1st, but we are planning under the assumption it will be scenario 2. It is easier to prepare for the worst, and reduce the restrictions rather than try to implement them last minute. The expectations are very detailed.

7. Advocacy

- Government Relations Committee – Ken – No further update.
- Capital Plan/Infustructure Committee – Jim – The Committee is waiting for Larkspur to get back to them with some updated numbers.
- Community Engagement Committee – Joshua – Had a meeting with Dale and Ken to strategize engagement in a Covid concious city. Dale will send the new ciriculum to Joshua to help with the partnership search/sourcing, and each artist

has suggested different arts organizations to partner with and the committee will work at filling any gaps.

8. Governance Committee – John – Met last week and there are 3 items to discuss. The first item is position scope and Dales Contract. The Ed act requires an annual evaluation of the superintendent, and went through the team. The board will need to approve the conclusions. Can board members give feedback on the issues listed in the document?

Motion 2 – John - In accordance with Dales contract, the Chair shall move forward with sending an evaluation letter to the Minister. –Jim Seconded – Motion Passed

With the Boards role to identify and hire successful superintendents and create a succession plan. Life Role Development Group was engaged to use their Passion Based Profiling strategy capture Dale’s DNA for any future superintendent search. They will interview Dale and determine a passion based profile. Dale is the best in the field, and we want to see if we can instill those elements in a future superintendent. Identify Qualities. Identifying the right questions for candidates.

Motion 3 – John - to move forward with hiring Life Role Development Group to assess the DNA of Dale to help in our succession planning. - Doug Seconded – Passed

The revision to the Bylaws continue with the commitment to make any changes before the November AGM.

9. Legal Report – Neil - No further update
10. Social Media Update – Joshua – Will be reaching out in the next little while to keep things moving forwards. Happy with way things are going right now.
11. School Council – Michelle – Katherine and school council met to help set up parents who want to work making fabric masks. We have KH talentshow at Yr End on the 23rd as well as a one hour Zoom Dance Party, hosted by Mitch. At both schools we have arranged a fairwell parade, 1:30-3:30 we will have staff waving good bye to kids.

Graduation Ceremony was excellent, With the Zoom you could see all the kids watching, it was all very well done.

12. Meeting Adjournment – 7:45

We are looking to hold a late August Board Retreat. We can discuss where are we now, what should we be doing in the future, to bring clarity and focus moving forward. We should also make sure we have time to celebrate the year. It's been quite a year. Its been very enjoyable. Thank you for your passion and commitment. Thanks for a great school year.

INFORMATION ITEMS - ** Upcoming School Events:

- August 13, 2020 – Classes Resume
- September 15, 2020 - Meeting of the Board of Directors