

# **CAA School Council AGM Meeting Minutes**

## **November 2, 2021**

Attendance:

CAA Administration:  
Michelle Stonehouse, Principal  
Kimberly Hoey, Administrator

Executive Member Attendance:

Christy Ford, President  
Natalie Lau, Vice President  
Dallal Taylor, Secretary  
Stephanie Westlund, Treasurer  
Blythe Butler, Director of Governance

Additional School Council members present: 22

Total parent attendance: 29

Quorum established. (Quorum minimum = 4 School Council members, including at least 2 executive members)

**1. Call to order**

Meeting called to order by Christy Ford at 6:32 p.m.

**2. Approval of Agenda**

Christy Ford motioned to approve the agenda. Blythe Butler seconded the motion.  
Agenda approved.

**3. Approval of 2020-2021 Minutes of CAA School Council AGM Meeting**

Christy Ford motioned to approve the minutes. Nancy Koutselas seconded the motion.  
Minutes approved.

**4. 2020-2021 (Christy Ford) Chairperson's Report**

- Last year continued to be affected by COVID-19 but we continued to engage in community spirit.
- We were able to upgrade the community garden, have staff appreciation lunches but did not have the pancake breakfast or the Halloween dance.
- We are hopeful to have May Days.
- Thank you to Blyth for updating bylaws and the good housekeeping she has done.
- We have started the Secret Santa Program and have adopted 10 seniors. Donors can use the list sent out with this week's update or they can contact Council for the detailed list. We will get back to the parents who have requested a more specific list.
- We have 10 boxes to fill and if there are any extra items, we will fill extra boxes.
- We have started the Growing Smiles Fundraiser
- In 2022, we will begin the online courses such as the Babysitting Course and Home Alone.

## 5. **Principal's Report - Michelle Stonehouse (Principal)**

- We continue to update on any positive cases of COVID-19. So far, we have had two positive cases at the Education Centre and one at the Knob Hill Campus. None of these cases have been in-school transmission.
- The Board is in the process of writing a policy regarding proof of vaccination for all staff or 72-hour rapid testing.
- All visitors now must provide proof of vaccine or a negative 72-hour rapid test.
- Now that we can participate in out-of-school athletic programs and field trips, these facilities are now requesting proof of vaccination or a negative 72-hour rapid test.
- Given the circumstances regarding the pandemic, we have tried to engage parents and inform them of the changes.
- Thank you to Council for all your hard work and a challenging year.
- Our Superintendent, Dale, has met with Jason Kenney and Adrianna LaGrange, and has been advocating for Equity Funding and specifically funding for students with additional learning needs. Although we have been approved for a high school and both campuses have reached their capacity, we have not been given the physical space that this requires. Dale will be updating us on the results of these meetings. The Board is working hard on these issues and is hoping for good news.
- Rob Lewis has taken another opportunity at another school and will be leaving the Education Centre by the end of today. We are excited to welcome James Funk, who will become the new high school science teacher.
- Just a heads up to all parents, the Growing Smiles Fundraiser web site is up and running, report cards will be issued on November 12 and parents can sign up for the virtual parent/teacher conferences which are on November 18 and 19.
- CAA Society Board's Annual General Meeting will be held on November 16<sup>th</sup> at 6:30 p.m. via zoom. All parents are welcome. The annual education results for the 2020-2021 year will be shared at this meeting. Council will share the results at the December 7<sup>th</sup> Council meeting.

### **Kimberly Hoey (Administrator)**

- Staff have been having fire side chats about the school's pillars, furthering our community connections and being mindful of our mission.
- Kindergarten and Year 5 students had the Rose Ceremony, and we will continue this sweet tradition.
- Both campuses have been doing audio recordings for the CBC music challenge which has been fun and exciting.
- We haven't focused on the student spirit committee this past year and want to make sure we continue this program.
- In December we will be participating in the Mitten Tree fundraising and in January we will be doing the brown bagging project.

## 6. **Acclamation of School Council Executive Members**

### **6.1 Chair - Christy Ford**

- Voting will occur in the Society portion of the meeting

**6.2 Vice Chair – Natalie Lau**

- Voting will occur in the Society portion of the meeting

**6.3 Secretary – Dallal Taylor**

- Voting will occur in the Society portion of the meeting

**7. Additional School Council Volunteer Positions**

We are looking to fill the following non-voted in positions:

- **Parent/Student Workshop Coordinator**  
This volunteer will coordinate workshops and courses this year through Zoom, such as home-alone courses, babysitting courses, etc.

If you are interested in learning more, please email Council:  
council@caaschool.com

**8. Calendar of Events**

- In the new year, we will be running the online Babysitting course and Home Alone course.
- The Growing Smiles fundraiser is on now and will be the same procedure as last year. Plants will be kept indoors, and a volunteer will meet pickups at the door and get you your plants. We ask pickups to be between 9:00 a.m. or 4:00 p.m. to 6:00 p.m. on November 25, 2021. We may have some poinsettias to sell at the end of the campaign for cash.
- Please contact us regarding the Secret Santa for a detailed list or you can purchase items from the list provided in the Council update.
- We are hoping to go forward with May Days but will have to see if there will be any restrictions closer to the date due to COVID-19.

**9. New Business**

**10. Community Discussion & Questions**

**11. Adjournment**

Christy Ford adjourned the meeting at 6:56 p.m.

**Appendix – Zoom Chat Record from CAA Council and Council Society Meetings**

8:32:27 From JP González to Everyone: Juan Pablo González  
18:32:27 From Nancy to Everyone: Nancy Koutselas  
18:32:30 From Nikki to Everyone: Nikki Toone  
18:32:30 From Qamar Rasheed to Everyone: Qamar Rasheed  
18:32:31 From Dallal Taylor to Everyone: Dallal Taylor  
18:32:32 From BRAD to Everyone: Angela Haffenden  
18:32:33 From Blythe Butler (she/her) to Everyone: Blythe Butler  
18:32:36 From Stephan Duguay to Everyone: Megan Bowering  
18:32:36 From Stephanie Westlund to Everyone: Stephanie Westlund  
18:32:36 From Jodi to Everyone: Jodi Segura

18:32:36 From Jannett Johnson to Everyone: Anderson and Jannett Johnson  
18:32:37 From Nat to Everyone: Natalie Lau  
18:32:37 From christyford to Everyone: Christy Ford  
18:32:38 From Christopher Trollope to Everyone: Christopher Trollope  
18:32:38 From Brooke to Everyone: Brooke Button  
18:32:39 From Erin Wright to Everyone: Erin Wright  
18:32:43 From Michelle Stonehouse to Everyone: Michelle Stonehouse  
18:32:44 From Winifred to Everyone: Craig Aikman  
18:32:52 From Bradley Goodyear to Everyone: Bradley Goodyear  
18:32:54 From Bob to Everyone: Bob McAuley  
18:33:40 From Savannah to Everyone: Susan Arnold  
18:34:03 From Blythe Butler (she/her) to Everyone: Welcome everyone. Please enter your name in the chat.  
18:34:16 From Blythe Butler (she/her) to Everyone: And: enter your volunteer hours here:  
18:34:17 From Blythe Butler (she/her) to Everyone:  
[https://docs.google.com/forms/d/e/1FAIpQLSeuH4NAn2W8wbcN9-DPqUzxAc\\_rADB805FjV31iUkMYKliGA/viewform](https://docs.google.com/forms/d/e/1FAIpQLSeuH4NAn2W8wbcN9-DPqUzxAc_rADB805FjV31iUkMYKliGA/viewform)  
18:34:24 From Sayako to Everyone: Sayako Yamamoto  
18:34:40 From Tom Cox to Everyone: Tom Cox  
18:51:42 From Blythe Butler (she/her) to Everyone: Thank you Nat and Dallal! Welcome to Council!  
18:52:47 From Blythe Butler (she/her) to Everyone: Please email council at [council@caaschool.com](mailto:council@caaschool.com) if you are interested in volunteering for those positions.  
18:52:53 From Blythe Butler (she/her) to Everyone: Or add your name here!  
18:53:09 From Nikki to Everyone: <https://caa.growingsmilesfundraising.com/home>  
18:56:10 From iPhone to Everyone: Jackie Puff  
18:56:14 From Nancy Ross to Everyone: Nancy Ross  
18:56:23 From Shelley to Everyone: Shelley Alexander (Jack Purdy's Mom)  
18:56:23 From Laura Leyshon to Everyone: Laura Leyshon  
18:56:49 From Blythe Butler (she/her) to Everyone: Society Minutes @6:56  
19:00:36 From Christopher Trollope to Everyone: It was in the CAA School Council update email - Oct 26, @ roughly 2:00pm  
19:07:12 From Blythe Butler (she/her) to Everyone: in favour  
19:07:15 From Nikki to Everyone: in favour  
19:07:17 From Dallal Taylor to Everyone: favour  
19:07:17 From Laura Leyshon to Everyone: In favour  
19:07:18 From Bradley Goodyear to Everyone: in favour  
19:07:19 From christyford to Everyone: In favour  
19:07:19 From Susan Arnold to Everyone: In favour  
19:07:20 From Nat to Everyone: favour  
19:07:22 From Nancy Ross to Everyone: In favour  
19:07:22 From Tom Cox to Everyone: In favour  
19:07:23 From Qamar Rasheed to Everyone: in favor  
19:07:23 From Nancy to Everyone: in favour  
19:07:27 From Brooke to Everyone: In favour  
19:07:31 From Stephanie Westlund to Everyone: In favour  
19:07:32 From Erin Wright to Blythe Butler (she/her) (Direct Message): Favour  
19:07:33 From Christopher Trollope to Everyone: in favour  
19:07:35 From Bob to Everyone: In favour  
19:07:48 From Erin Wright to Everyone: Favour  
19:07:51 From Shelley to Everyone: In favour

19:08:22 From Erin Wright to Blythe Butler (she/her)(Direct Message): Sorry for the accidental direct message

19:09:17 From Blythe Butler (she/her) to Erin Wright(Direct Message): That's ok!

19:12:02 From Nat to Everyone: favour

19:12:03 From Dallal Taylor to Everyone: In favour

19:12:03 From Blythe Butler (she/her) to Everyone: In favour

19:12:04 From Nikki to Everyone: in favour

19:12:06 From Bradley Goodyear to Everyone: in favour

19:12:08 From Laura Leyshon to Everyone: In favour

19:12:08 From Christopher Trollope to Everyone: In favour

19:12:09 From BRAD to Everyone: in favour

19:12:09 From christyford to Everyone: In favour

19:12:09 From Susan Arnold to Everyone: In favour

19:12:10 From Nancy Ross to Everyone: favour

19:12:10 From JP González to Everyone: in favour

19:12:11 From Nancy to Everyone: in fav

19:12:11 From Stephanie Westlund to Everyone: In favour

19:12:12 From Brooke to Everyone: In favour

19:12:13 From Jannett Johnson to Everyone: in favour

19:12:13 From Tom Cox to Everyone: In favour

19:12:15 From Shelley to Everyone: In favour

19:12:21 From Winifred to Everyone: in favour

19:12:24 From Qamar Rasheed to Everyone: in favor

19:12:25 From Sayako to Everyone: In favour

19:12:29 From Bob to Everyone: In favour

19:12:29 From Erin Wright to Everyone: Favour

19:13:35 From Michelle Stonehouse to Everyone: Well done!!

19:15:40 From Blythe Butler (she/her) to Everyone: Thanks Stephanie for your work pulling all this together.

19:15:47 From Michelle Stonehouse to Everyone: Congratulations!

19:16:01 From Bradley Goodyear to Everyone: in favour

19:16:03 From Tom Cox to Everyone: In favour

19:16:04 From Nat to Everyone: favour

19:16:05 From Blythe Butler (she/her) to Everyone: in favour

19:16:05 From Nikki to Everyone: in favour

19:16:06 From christyford to Everyone: In favour

19:16:06 From BRAD to Everyone: in favour

19:16:07 From Qamar Rasheed to Everyone: in favor

19:16:07 From Dallal Taylor to Everyone: In favour

19:16:09 From Shelley to Everyone: In favour

19:16:10 From Nancy to Everyone: in fav

19:16:11 From Susan Arnold to Everyone: In favour

19:16:14 From Christopher Trollope to Everyone: In favour

19:16:14 From Sayako to Everyone: In favour

19:16:14 From Erin Wright to Everyone: Favour

19:16:15 From Stephanie Westlund to Everyone: In favour

19:16:16 From Bob to Everyone: In favour

19:16:16 From Winifred to Everyone: in favour

19:16:23 From Nancy Ross to Everyone: favour

19:17:57 From Tom Cox to Everyone: In favour

19:17:58 From Nikki to Everyone: in favour

19:18:00 From Bradley Goodyear to Everyone: in favour  
19:18:00 From Christopher Trollope to Everyone: In favour  
19:18:01 From Jannett Johnson to Everyone: favour  
19:18:01 From Nat to Everyone: in favour  
19:18:03 From BRAD to Everyone: in favour  
19:18:03 From JP González to Everyone: in favour  
19:18:03 From Nancy to Everyone: in fav  
19:18:05 From Winifred to Everyone: in favour  
19:18:05 From Sayako to Everyone: In favour  
19:18:05 From Stephanie Westlund to Everyone: In favour  
19:18:06 From Bob to Everyone: In favour  
19:18:06 From Blythe Butler (she/her) to Everyone: on favour  
19:18:07 From Shelley to Everyone: In favour  
19:18:09 From christyford to Everyone: In favour  
19:18:09 From Susan Arnold to Everyone: In favour  
19:18:09 From Qamar Rasheed to Everyone: in favor  
19:18:09 From Dallal Taylor to Everyone: In favour  
19:18:26 From Tom Cox to Everyone: Well done and thanks!  
19:18:49 From Susan Arnold to Everyone: Congratulations!  
19:18:50 From Nikki to Everyone: Thank you Christy, Natalie, Blythe, Nancy, Stephanie & Dallal!  
19:21:09 From iPhone to Everyone: Sorry if I wasn't muted for a sec!! Having tech issues and I've been bumped out of this call 4 times now 🐱  
19:22:56 From Dallal Taylor to Everyone: In favour  
19:22:58 From Bob to Everyone: In favour  
19:22:59 From Tom Cox to Everyone: In favour  
19:23:01 From Nat to Everyone: In favour  
19:23:01 From BRAD to Everyone: in favour  
19:23:03 From Susan Arnold to Everyone: In favour  
19:23:03 From Qamar Rasheed to Everyone: in favor  
19:23:03 From Laura Leyshon to Everyone: In favour  
19:23:04 From Nancy Ross to Everyone: favour  
19:23:05 From Bradley Goodyear to Everyone: in favour  
19:23:05 From Erin Wright to Everyone: Favour  
19:23:07 From Nikki to Everyone: in favour  
19:23:10 From Stephanie Westlund to Everyone: In favour  
19:23:18 From christyford to Everyone: In favour  
19:23:27 From Jannett Johnson to Everyone: favour  
19:23:49 From Blythe Butler (she/her) to Everyone: in favour  
19:24:00 From Shelley to Everyone: In favour  
19:26:46 From Michelle Stonehouse to Everyone: Thank you so much everyone!  
19:26:52 From Tom Cox to Everyone: Thanks everyone  
19:26:59 From Kim Hoey to Everyone: Thank you!  
19:27:08 From Christopher Trollope to Everyone: Thank you  
19:27:44 From Susan Arnold to Everyone: Thanks everyone!  
19:27:51 From Laura Leyshon to Everyone: Thank you so much!  
19:27:52 From Jodi to Everyone: Thank you  
19:27:54 From christyford to Everyone: Thank you good night  
19:27:58 From Nancy Ross to Everyone: Thanks!  
19:54:53 From christyford to Everyone:  
Owl Diaries series by Rebecca Elliott

Elephant & Piggie series by Mo Willems  
Unicorn Diaries series by Rebecca Elliott  
Freckleface Strawberry (Step into Reading) series by Julianne Moore  
Geronimo & Thea Stilton Books  
I Survived series by Lauren Tarshis  
Who Would Win series  
any Raina Telgemeier graphic novels (Smile, Sisters, Real Friends, Babysitter's Club,

etc.)

Baby Sitter's Little Sister (Graphic Novels)  
any Dog Man or Cat Kid by Dav Pilkey  
any Wings of Fire (novels or graphic novels) by Tui T. Sutherland  
Warriors graphic novel series by James L. Barry  
The Subtle Knife (Book 2 in the His Dark Materilas series) by Philip Pullman  
Book 2, 3 or 4 in the City of Ember series (The People of Sparks; The Diamond of  
Darkhold; The Prophet of Yonwood) by Jeanne DuPrau