



**Calgary Arts Academy Society
Meeting of the Board of Directors
September 16, 2025 Meeting Agenda**

In Attendance: Ken McNeill, Doug Frenette, Neil Tichkowsky, Mallory Graham, Jordan Pinkster, Arsheel Hirji, Jon Yee

Administration: Cole Jordan, Michelle Stonehouse, Cheralyn Doell,

With Regrets: John McWilliams, Anna Murphy, Joshua Dalledonne

Regular Meeting of the Board of Directors

1. This Day in History – Jim McLoed
2. Call to order – 6:23
3. Approval of the Agenda - Considered Approved
4. Approval of the June 17, 2025 Regular Meetings of the Board of Directors Minutes – Considered Approved
5. Audit Committee – Ken – Audit committee met today and here are some of the highlights. Cole is doing a great job and our budget is looking right on track. We are slowly getting through the F&E budget, and we have a capital reserve 230k. Enrolment for the year is 668 students, last year 644 with Highschool being our biggest area of growth. We have a waiting list of 53 students for next year. Cathy does a great job managing all this.
6. Superintendent Report – Michelle
 - Leadership staffing, Juleta is back in as Assistant Principal at Rosscarrock and we have added Ed as Community Events Coordinator in a .5 role, and .5 artist.
 - Policy Approvals – Fairness and safety in sport act, requires a new policy
 - We had a staffing change with Joseph Girgis

Motion 1 – Malory - To approve the “Fairness and safety in sports policy” as presented – Jon
Seconded – Motion Passes with 3 for 2 opposed and 2 abstaining

Motion 1 discussion: this policy follows the bare minimum of the checklist and is being put in place due to the current laws in place and will be reviewed as needed.

The Board acknowledges the change to legislation as it relates to Fairness and Safety in Sports. The board takes issue with the law, but will comply as required, and will adjust administrative procedures as needed.

Motion 2 - Jon – To move discussion in Camera – Seconded – Arsheel – Motion Passes

Motion 3 - Jon – To move out of Camera – Seconded - Arsheel – Motion Passes

The Board has elected to keep the discussion confidential. It was a human resources matter.

7. Advocacy – Joshua – Michelle James from Vibrant communities touring the city, and CAA October 6th 11am.
8. Capital Planning Committee – Arsheel – We met to do an onboarding with the advocacy team and ISP (a Government Relations firm) to advance our capital proposal. Johnson and Hornor, who were instrumental in getting the Erickson Centre were part of the onboarding. We have received a quote for \$47,500 which extends to the middle of March. They are a good team and the cost seems reasonable. We want to get quotes from Navigators and Global Public Affairs to ensure proper due diligence. We don't want them to be gate keepers, part of the proposal needs to be onboarding our committee on the state of play, give us the lay of the land and teach us to be good advocates. We want to be able to move quickly when we choose the firm.

Motion 4 – Ken – to approve up to \$50,000 for a Government Relations firm to advocate for the school and the capital plan. The firm will be decided by the Advocacy committee. - Doug
Seconded – Motion Passes

9. Governance Committee – John – We have 2 Potential new board members Jenelle Wohlberg, and Rob Roach. Rob is Deputy chief economist for ATB Financial, and was a former Board Member with CAA. Jenelle was a Senior Advisor at the Mayors office and is currently the Senior Communications Advisor for the town of Okotoks. They will both be at the next meeting.

10. Growth Committee - Mallory – We are looking to combine the advocacy committee and the Growth Committee. We need to have a workshop for what the growth strategy is and how to get these students to our school. We need to back our business case with a new growth plan.
11. Arts Engagement – Joshua – No further update
12. Arts Coordinator – Cheralyn – Please send Cheralyn your list of VIP's for Jubilee, for the next meeting. Website is back on track, as we continue its development.
13. Meeting Adjournment – 7:55

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors – October 21, 2025