

Administrative Attendance		
Principal	Ms. Michelle Stonehouse	Present
Elementary Campus Administrator	Mrs. Rhonda Morrison	Present

School Council Executive Member Attendance		
Council Chair	Christy Ford	Present
Council Vice Chair	James Graham	Present
Secretary	Lisa Ferris (Interim)	Present
Treasurer	Cara Overholt	Present

School Council Volunteer Attendance		
Director Gaming & Casino	Shelley Christensen	Present
Gardening Committee Director	Shelley Westergard	Present

**Additional School Council parent Attendance = 11**

**Quorum established with 17 School Council members present, including 4 executives**

(Quorum minimum = 4 School Council members including at least 2 executive members)

<b>6:33pm</b> Welcome & Call to Order	Call to order and welcome made by Council Vice Chair – James Graham
<b>6:38pm</b> Approval of Agenda	Approval of School Agenda – September 10, 2019 1 <sup>st</sup> : Council Chair – Christy Ford 2 <sup>nd</sup> : Director of Gaming and Casino – Shelly Christenson <u>Agenda Approved</u>
<b>6:40pm</b> Approval of Minutes	Approval of School Council Meeting Minutes – June 4, 2019 1 <sup>st</sup> : Treasurer – Cara Overholt 2 <sup>nd</sup> : Council Chair – Christy Ford <u>Minutes Approved</u>
<b>6:42</b> Chairperson’s Report	<ol style="list-style-type: none"> <li>1. James gave an introduction to existing School Council members and explains that Council’s role is to build community amongst CAA families and give back to our community.</li> <li>2. Christy explains council roles and which roles are filled by whom or still need to be filled:               <ol style="list-style-type: none"> <li>a) Christy Ford will be stepping up as Council Chair</li> <li>b) James Graham will be vacating Council Vice Chair</li> <li>c) Lisa Ferris will be stepping up as Council Vice Chair</li> <li><b>d) Secretary position is vacant and we need a volunteer! This is an executive Council position and your main responsibility is to attend the monthly School Council meetings to take and produce meeting minutes.</b></li> <li>e) Shelley Christensen will be switching with Cara Overholt and taking over as Treasurer</li> <li><b>f) Halloween Dance Coordinator and committee positions are vacant and we need volunteers!</b></li> <li><b>g) Pancake Breakfast Coordinator and committee positions are vacant and we need volunteers!</b></li> </ol> </li> </ol>

	<ul style="list-style-type: none"> <li>h) Mhairri Woodhall will be stepping up as our Healthy Hunger Coordinator. <b>However we do still need volunteers every Wednesday to hand out the lunches!</b></li> <li>i) <b>Social Night Coordinator position is vacant and we need a volunteer!</b></li> <li>j) <b>Colours of Spring Coordinator and committee positions are vacant and we need volunteers!</b></li> <li>k) <b>Charitable Drives Coordinator position is vacant and we need a volunteer!</b></li> <li>l) <b>Kiss &amp; Drop – we have a plan but we need several volunteers to make it happen!</b></li> </ul> <ol style="list-style-type: none"> <li>3. James indicated the monthly School Council meetings are typically held on the first Tuesday of every month, except where Monday is a ProD day, and an official calendar of meeting dates will be out shortly. Next scheduled School Council meeting is the AGM, scheduled for Tuesday, October 1, 2019.</li> <li>4. AGM will be Tuesday, October 1, 2019 at which point executive Council member positions will be voted through.</li> </ol>
<p><b>6:55</b> Principal's Report</p>	<p>It was a fairly smooth start to the school year and everyone has been focusing on building relationships.</p> <p>We tried meeting students outside for the 1<sup>st</sup> day of school this year at the elementary campus which seemed to work well. Also the teachers sent a video to all their class members the Friday before classes started which seemed to be a big hit.</p> <p>Pancake Breakfast was wonderful.</p> <p>We have introduced team leads this year which has been a good addition. New teams but not too many new teachers which has also helped things go smoothly.</p> <p>Next week is meet the team night. Tomorrow the elementary campus teachers will be sending the sign up information to parent's, Education Centre should be doing so by Friday.</p> <p>Parents wondered if perhaps the Education Centre students could also find out who their teachers are the Friday before school starts next year. Probably won't be practical as they have several teachers, however we could look at it for the Year 4 students to perhaps make them feel a little more comfortable on their first day at the new campus.</p>
<p><b>7:10</b> Updates</p>	<ol style="list-style-type: none"> <li>1. James feels it would be helpful to have a calendar of School Council events for parents to reference. Christy will be working on this.</li> <li>2. Cara provided an update on the Pancake Breakfast on behalf of Li Jones, whom provided a letter with all the information.             <ul style="list-style-type: none"> <li>a) Fresh whole fruit seemed to be popular, especially the mandarins. Apples were also good, however 3 boxes of bananas were left over. We were able to donate the bananas to local women's shelters.</li> <li>b) Several people at the event commented there needed to be someone managing parking next year to ensure the Education Centre buses have space to park.</li> <li>c) Several people suggested the event be moved to the Education Centre next year.</li> </ul> </li> </ol>

	<ul style="list-style-type: none"> <li>d) Everyone missed the crafts and activities, such as the rock painting from last year</li> <li>e) Coffee – 2 carafes of hot was still too much, threw some out. Did 1 of Iced coffee this year and that was a hit. Weather dependant would suggest 1 hot and 2 cold next year.</li> <li>f) Extra supplies were stored away</li> <li>g) Volunteers did an amazing job.</li> <li>h) Bottles were returned and proceeds donated to “Birdies for kids”</li> <li>i) BYO plates next year?</li> <li>j) Potential garbage organization was much better, but still confusion as things still got mixed up. Suggest volunteers at garbage stations next year and/or better labelling (with pictures so it’s easy for all ages to quickly recognize)</li> </ul> <ol style="list-style-type: none"> <li>3. Shelley C. provided an update on the upcoming casino nights(October 8 &amp; 9). We only need 2 more volunteer spots filled! All other positons have already been filled, though we can still use some backups. The 2 main spots that still need to be filled are both daytime cashier positions.</li> <li>4. Shelley W. provided an update on the school garden. There are currently 3 garden boxes at the back of the school with perennials and edibles. She did some planting with the Kindergarten class last year, any teachers with ideas on how to utilize the garden are always welcome to contact Shelley to set this up. She is looking at potentially moving the water to a raised spot by the sandbox instead. Marlin may need some funds coming up to complete the weather proofing on the lending library. Also looking at switching the location, up for further conversation but as it is removable and permanently fixed Michelle is good with it being in a different location. Shelley proposed that the gardening position be split in to 2 roles, keeping what she is currently doing and adding a positon to handle special projects such as the outdoor classroom. Christy agrees and will organize this accordingly. It is also suggested that perhaps we can tie some gardening projects in to the “Colours of Spring” event, all agreed this is a good idea.</li> <li>5. Healthy Hunger Update. We have found a Healthy Hunger Coordinator, Mhairri Woodhall! However we still need volunteers for Wednesdays to get the lunches to the kids. We will also endeavour to try to add some special additional hot lunch days, such as last day of school. We hope to have the hot lunches going by about the 1<sup>st</sup> week of October, tentatively. Menus will be up to the coordinator but we will ensure we have gluten free and vegetarian options.</li> <li>6. Halloween Dance Update. We need a Halloween dance coordinator to organize the festivities at the elementary campus. Dance is tentatively scheduled for Wednesday, October 23<sup>rd</sup>.</li> </ol>
<p><b>7:40</b> New Business</p>	<ol style="list-style-type: none"> <li>1. Should we renew our Alberta School Council Membership? Cost is \$65/annually but unclear what is included with membership. Cara will research further and provide more information on it at the AGM.</li> </ol>
<p><b>7:45</b> Parent Questions</p>	<ol style="list-style-type: none"> <li>1. Are any volunteer roles suitable to bring younger siblings along? Yes! Several positions are suitable such as hanging posters, helping with Healthy Hunger lunches, any clerical/organizational roles completed at home. Many options, please just ask for specifics if you’re not sure.</li> </ol>
<p><b>7:51</b> Adjournment</p>	<p>Motion to adjourn made by James  1<sup>st</sup>: Treasurer - Cara Overholt  2<sup>nd</sup>: Council Chair - Christy Ford</p>