

# **CAA School Council Society Meeting Minutes**

## **September 22, 2020**

### **Attendance:**

#### CAA Administration:

Michelle Stonehouse (Principal)  
Rhonda Morrison (Assistant Principal, Knob Hill Campus)

#### Executive Member Attendance:

Blythe Butler, Director of Governance  
Cara Overholt, Treasurer  
Stephanie Westlund, Secretary

Additional School Council members present: 3

Total parent attendance: 26

Quorum established. (Quorum minimum = 4 School Council members, including at least 2 executive members)

### **1. Welcome & Call to Order**

Blythe Butler called the meeting to order at 7:10 p.m.

### **2. Approval of Agenda**

Blythe Butler motioned to approve the agenda. Willem Van Gogh seconded the motion. Agenda approved.

### **3. Approval of Minutes from March 10, 2020, Council Society Meeting**

Blythe Butler motioned to approve minutes. Cara Overholt seconded the motion. Minutes approved.

### **4. Updates**

#### **CAA School Council Society Financial Statement Review – Cara Overholt**

The year end for the CAA School Council Society is August 31. Cara Overholt provided a comparison of the year that just ended with the prior year, and is currently in the process of preparing a budget for the coming year, which will be presented at the Annual General Meeting.

As of August 31, 2020, the account balances are as follows:

Casino Account: \$71,351  
Main Council Society Account: \$16,002.41

Some spending for the current school year is already allocated to come out of these accounts.

Cara is waiting for more information from AGLC about how we'll move forward with casinos in the future. We know that they are once again moving ahead with casinos but that they will be looking for fewer volunteers, so the amount of funding schools and organizations receive may look different. Hopefully we will be able to provide more

details at the November Council Society meeting.

We require a designated accountant to review our financials. If you or someone you know could do this, it would be appreciated and would count towards your volunteer hours. It's about a 3-hour task to make sure that there is full transparency in the financials and that everything is in order.

Based on the fact that we are not able to offer Healthy Hunger weekly lunches this year, which is an important source of revenue for CAA School Council Society, as well as other events such as the Halloween Dance, we are currently about \$8,000 below our fundraising abilities in previous years. This is why we are looking for additional opportunities to raise funds.

## **6. New Business**

### **Teacher Appreciation Lunch and Gift – Blythe Butler**

As discussed in the Council meeting, we are looking to provide a lunch and small gift to the teachers on the PD Day that follows the October Break. We require a motion to approve this expense, which will cost approximately \$1,000.

Janet Moon motioned to approve that we purchase lunch and a small gift for the teachers. Erika Holter seconded the motion. Approved.

### **Requests from Learning Leaders for Teacher Supports**

As discussed in the Council meeting, we reached out to the learning leaders at the school to ask whether they require any additional supports this year. They identified a number of items that would improve the teaching and learning experience for staff and students. A preliminary estimate for the items is approximately \$3,500. We require a motion to approve this expense.

Blythe Butler motioned to approve \$3,500 for spending on teacher supports. Tim Bonner seconded the motion. None opposed. Approved.

\*\*A parent noted that their partner is affiliated with a technology company that might be able to help us get some of the required items at cost. Blythe Butler is in contact with that parent.

## **7. Parent Discussion and Questions**

Tuled Giovanazzi and John Downey are interested in joining the Board, possibly in the role of Treasurer, as both have experience dealing with financials.

Michelle Downey (a florist) offered to facilitate a potential fundraiser with wreaths created by the older students.

## **8. Adjournment**

Blythe motioned to adjourn the meeting at 7:25 p.m. Cara Overholt seconded the motion. Meeting adjourned.

The next meeting is the Annual General Meeting of the Calgary Arts Academy School Society, which will be held over Zoom on Tuesday October 27th at 6:30 p.m. Please join us.

