



**Calgary Arts Academy Society
Meeting of the Board of Directors
September 14, 2021 Meeting Agenda**

In Attendance: Ken McNeill, John McWilliams, Josh Dalledonne, Jim McLeod

Administration: Michelle Stonehouse, Cheralyn Doell, Cole Jordan, Dale Erickson

Guest: Stephanie Westlund

With Regrets: Linda Fox-Mellway, Todd Hirsch, Katherine Taylor, Court Ellingson, Neil Tichkowsky, Doug Frenette, Susan Wright

Regular Meeting of the Board of Directors

1. Call to order – 6:08 – Quorum Not Established
2. Approval of the Agenda – Considered Approved
3. Approval of June 15, 2021 Minutes of Regular Meetings of the Board of Directors – Motion Deferred to the next board meeting

The plan for next meeting is to continue with Zoom Meetings.

4. Audit Committee – We met to discuss our current finances. Our current estimates show that we will finish off the year near break even. That will leave us with 265k in unrestricted reserves and 200K in capital reserves. Based on our funding profile we are receiving 220k in Covid mitigation support this coming year as well as 220k in Bridge Funding support this year. This keeps our revenue consistent with last years funding. Both of these grants will not be continued for the 2022-2023 school year. This provides us with some significant risk as we move forward.

The air conditioning at the education center is still a work in progress, we are having issues with the original HVAC unit that was installed. We are looking at options to have boosters provide more airflow to the office spaces.

5. Superintendent Report – Dale – School Start-up went well this year. We were the first to open our school in the province. In the absence of government guidelines we chose to adhere to the same COVID guidelines as last year. This will require a Board motion at the next board meeting.
6. Advocacy
 - Government Relations Committee – Ken – No Further Update
 - Capital Plan/Infrastructure Committee – Jim – No Further Update
 - Community Engagement Committee – Joshua - Met with the team to discuss how to move forward with the arts placements with our highschool students. We also continue to work to further our partnerships within the arts community.
7. Governance Committee – John – The Bylaws will be presented at a special general meeting after the regular board meeting to ratify the new bylaws for submission to Alberta Education. We are also putting together a selection committee for board members prior to the AGM in November.
8. Social Media Update – Joshua – No further update at this time
9. School Council – Michelle – School council are getting started and have a lot of engagement. We are planning to get KH tested for CO2 levels.
10. Arts Coordinator – Cheralyn – I’m working hard to get up to speed quickly. I’m Excited to be a part of the team.
11. Meeting Adjournment - 7:20

INFORMATION ITEMS - ** Upcoming School Events:

- October 19, 2021 – Meeting of the Board of Directors
- October 19, 2021 – Special Meeting of the Board