



**Calgary Arts Academy Society
Meeting of the Board of Directors
December 19, 2023 Meeting Minutes**

In Attendance: Ken McNeill, Ross Pambrun, Neil Tichkowsky, Doug Frenette, Susan Wright, Mallory Graham, John McWilliams

Administration: Cole Jordan, Michelle Stonehouse

With Regrets: Joshua Dalledonne, Anna Murphy, Jim McLeod

Regular Meeting of the Board of Directors

1. This Day in History – Jim
2. Call to order – 6:18
3. Approval of the Agenda - Approved with 2 additions.
4. Approval of the November 21, 2023, Regular Meetings of the Board of Directors Minutes – Considered Approved
5. Audit Committee – Ken – We met yesterday with nothing significant to report. We are moving forward with the RFP for auditor, the next big project will be building out the budget for approval in May.
6. Superintendent Report – Michelle – Thanks to the board for the unexpected recognition for 20 years at the school, it was a wonderful surprise. High School students are taking silk screening and laser cutting at AUArts, with another course to be taken in the new year. CAAF have been meeting and are looking for direction for where they can direct some of there fundraising dollars. This year they are supporting the Christmas party and have donated to our loonie toonie drive.
7. NY Trip – Further Discussion took place regarding the Highschool Trip with EF Tours, regarding insurance, liabilities and risk mitigation. Cole and Michelle will provide more information from EF Tours as we receive it.
8. Advocacy – Ken - The minister has not responded to our Letter yet. Congratulations on Jubilee, it was wonderful. I still don't understand how 599 students get on stage. We had

a great VIP turnout including Joel Cowley from Calgary Stampede, Alex Sarian from Arts Commons, Trina Hurdman from the Mayors Office, Dave Werklund and Susan Norman from the Werklund Foundation, and Kelley Charlebois from TAAPCS. The Night had a wonderful feel with the pink shirts running around in the lobby. Parents and kids were all excited.

Upcoming tours,

January 16th Kelly Charlebois

January 19th, Esmail Bharwani

January 22nd, Nicholas Bell

9. Governance Committee – John – The discussion at the last meeting was around policies, and procedures. We need to look at the difference between a Board Policy and an Administrative Procedure and move several of our policies into procedures. We also discussed our next steps with TAAPCS. All along, we been trying to get a look at the document created by the governments RFP. Ken will go review the document on our behalf as offered by Ron, this will avoid lawyer letters and FOIPing.
10. Capital Planning Strategic planning. – Doug will move forward with it organizing a facilitator for the Session.
11. Growth Committee - Mallory – No update at this time.
12. Arts Engagement – Joshua – No Update at this time
13. Arts Coordinator – Cheralyn – No update at this time
14. School Council – Michelle -
15. Michelle’s Stories – Michelle -
16. Meeting Adjournment 7:13

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors – January 16, 2024