



**Calgary Arts Academy Society
Meeting of the Board of Directors
January 16, 2024 Meeting Minutes**

In Attendance: Ken McNeill, Doug Frenette, Jim McLeod, Mallory Graham

Administration: Cole Jordan, Michelle Stonehouse, Cheralyn Doell

With Regrets: Joshua Dalledonne, Anna Murphy, Ross Pambrun, Susan Wright, John McWilliams, Neil Tichkowsky

Regular Meeting of the Board of Directors

1. This Day in History – Jim
2. Call to order – 6:12 – No Quorum.
3. Approval of the Agenda
4. Approval of the December 19, 2023, Regular Meetings of the Board of Directors Minutes – Deferred to next meeting.
5. Audit Committee – Ken – Met yesterday with Cole, and everything is looking good. Our projections that we submitted to Alberta Education was 738 students for the 2024 2025 school year. We have updated fees for next year, which we will be presenting to school council at their next meeting. These will need to be approved by the board at the next meeting.
6. Superintendent Report – Michelle –All students will have a field trip to Contemporary Calgary between January and March, which is a great step forward for our partnership. TAAPCS is focused on the bylaws as a priority, and the draft version will be sent out to directors with two dates selected for providing feedback. There was a request for an OH&S report which is on our board documents site.

We are wanting to make updates to our Inclement Weather Policy. Our current policy is not in line with other jurisdictions, and we want to line up with them. This will need to be approved at the next meeting.

The School Calendar for the 2024 2025 school year has been posted on Board Documents. It is a roll over from last year. This will need to be Passed at the next meeting.

7. Advocacy -Ken – Lots of connections happening. We met with Kelley Charlebois today, and meet with Esmail Bharwani later this week. We also have a student from SAIT who has offered (as part of his practicum) to create a film project to help get new students to join our school. We will meet with them next Thursday.
8. Capital Planning Committee – Jim – Progress on getting a strategic planning session is continuing, as we were tasked to find a facilitator. We Talked with Blyth Butler and she had some suggestions of people we could connect with. We want a full day with the Board and School Admin to talk about all the issues and build consensus on where to move the organization. We should be able to produce a final report after this.
9. Governance Committee – John – No Update
 - Inclement Weather Policy – See Superintendent report
10. Growth Committee - Mallory – No update.
11. Arts Engagement – Joshua – No update.
12. Arts Coordinator – Cheralyn – We are looking at venues for Grad, as well as space for the high school showcase, all grades. Jim suggested The Ranchmen’s Club, so we will pursue that option as well.
13. Doug - We are going to ask Lukas Frey to review our waiver and an acknowledgement of risk forms. It would also be valuable to have our insurance broker go over our insurance plan. Cole to set this up.
14. Meeting Adjournment – 7:15

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors – February 13, 2024