



**Calgary Arts Academy Society
Meeting of the Board of Directors
September 17, 2019 Meeting Agenda
Youth campus – boardroom**

In Attendance

Directors: Ken McNeill, Linda Fox-Mellway, John McWilliams, Joshua Dalledonne, Jim McLeod, Doug Frenette

Administrators: Dale Erickson, Janice Nigh, Michelle Stonehouse, Cole Jordan

Other Guest: Jordan Pinkster (Global Public Affairs)

With Regrets: Todd Hirsch, Neil Tichkowsky, Katherine Taylor, Susan Wright

Regular Meeting of the Board of Directors

- 1) Call to order – 6:03 pm
 - a) It is with regret that Mary Anne Desmeules, has resigned from the board. We wish her and her family the best and thank her for her many years of service.
- 2) Approval of the Agenda – Considered Approved
- 3) Approval of June 18, 2019 minutes of Regular Meeting of the Board of Directors – Considered Approved
- 4) Jordan Pinkster – Government relations update – The biggest event was the tour with Minister LaGrange mid August with Dale, Ken, Jim, and Todd. The reception from the Minister was really strong. She was impressed with the campus setting and suggested putting together a capital plan. They are in session beginning October 8th, with a budget being released near the end of October. This budget sets the tone for the next 4 yrs. CAA is very well in line with this government policies. So the more we can help them achieve their objectives the better.
- 5) Advocacy Committee – Jim – With a new CEO of the Library it is important to meet and discuss overall vision, and to ensure our partnership can still thrive. Another item to be aware of is that the curriculum panel has is a real focus on accountability. This may shift

how schools are funded based on that focus. Lastly it was discussed in the advocacy meeting the need to form a Capital Plan/Infrastructure committee, and to seek outside help to put together the capital plan. Getting extra help can help expediate the process for the high school.

- **Motion 1(Linda)** –Seconded Doug - That the Board approve the formation of a Capital Plan/Infrastructure Committee. The mandate of the Committee is to provide regular updates and recommendations to the Board concerning ongoing capital plan and infrastructure developments related to, but not limited to, an increase to the Calgary Arts Academy enrolment cap and approval for a high school program.

Initial members of the Committee will be Jim McLeod (Chair), Dale Erickson, Cole Jordan, Janice Nigh, John McWilliams and Ken McNeill. The Chair may appoint other members to the Committee at his discretion. - Motion Passes

- **Motion 2(Josh)** – Seconded John - That the Board approves the proposal presented by Larkspur Consulting to provide external service support to provide a capital plan report that is an acceptable government recognized format and methodology. – Motion Passes
- **Motion 3(Linda)** – To move the discussion to In Camera - Seconded Josh - Passed Unanimously
- **Motion 4(Josh)** - To move the discussion to Out Of Camera - Seconded Doug - Passed Unanimously

- 6) Foundation Funding – Dale – CAA Foundation had approved 3 months funding for Global Public Affairs. Dale and Janice will connect with the Foundation to request a renewal for another 3 months of funding.
- 7) Finance Update – Neil/Doug – Financially we are in good shape, we are finishing the year with a surplus. We had some underspending in a couple of areas as well as a couple unbudgeted sources of revenue; Rental of the Gym, and technology sales. This has been incorporated into this years budget.

- a) Audit Committee – Cole – The Board will look into finding a member of the public to join Audit Committee to comply with the new Education Act Regulations.
 - b) Film Production Naming Rights – Cole – After a discussion of the merits of including Calgary Arts Academy in the background of any Film/TV Production it was determined that we would like have our school name removed from any on-screen production. It was determined that having the schools name in the filming credits would be allowed.
- 8) Superintendent Report - Dale - Dale and Cole went to the most recent Superintendent and Secretary treasurer meeting with TAAPCS which resulted in them moving forward as President and Secretary Treasurer of TAAPCS for the 2019-2020 year. The Board gave their support to move forward in these positions, while expressing their concern for burnout. Right now we are included in discussions with AB ED about funding and the Choice in Education Act, and we would like to maintain that involvement. These roles will ensure that. The Annual General Meeting for TAAPCS is in October and there needs to be some board representation. It's a great opportunity for networking and to better understand other Charter Schools.
- 9) Trotter & Morton Security – KH – Dale – We are asking the board for \$12,000 and upgrade to the security system at the Knob Hill location. CBE schools are adapting to changing realities so they are updating the buzzer system to the schools. We then sought out a quote to upgrade all the doors to include a camera. We have a very advanced system at the Education Centre. This would help us continue to offer best in class security for our students.
- **Motion 5 (Jim)** – To spend \$12,000 to upgrade the security system at Knob Hill in coordination with the CBE's upgrade to our system. - Seconded Doug - Passed Unanimously
- 10) Legal Report – Neil – Indications are that the Kasian situation is nearing a conclusion.
- 11) Governance Report – John/Susan – We will work out a schedule to begin meeting. After meeting we can set more priorities.

- 12) Social Media Update – Joshua – Thanks to Janice and Kevin, for meeting and for copy editing the entire current website. Kevin is looking into duplicating the current site to update offline, so we can then bringing it all online at once. The second step may be to look at the overall design to see it functional better with a cleaner design. There is cost associated to designing a new site that can be discussed later. Our social media presence is growing, so now we need to determine how we prioritize the different messages. If students take on posting, we will need create a policy and set usage guidelines.
- 13) School Council – Michelle –We have a large group of enthusiastic parents looking to get involved. There was a large turnout for the first council meeting and we already have a charity drive planed. The school council is putting in a sound system at KnobHill at a cost of around \$15,000-\$18,000. This will be portable if we need to move it to a different location.
- 14) Arts Coordinator – Janice – Our school is participating in the fall fair this Friday. We have 300 flags painted that will be hanging outside Sweetgrass Lodge. We have 15 vendors. It is amazing to see what students create and sell. Global TV has asked for an artist to speak at 9:40. The TAAPCS Convention planning is still under way and it would be great to get board members out. Thursday night there is a celebration to kick things off. We will have a food truck and micro-brewery are coming. On Friday we have 500 people here, with Minister LaGrange speaking to them all to start the day.
- 15) Meeting Adjournment – 7:58

INFORMATION ITEMS - ** Upcoming School Events:

- October 8, Regular Meeting of the Board of Directors