Calgary Arts Academy Society
Meeting of the Board of Directors
December 16, 2025 Meeting Agenda

In Attendance: Ken McNeill, Doug Frenette, Anna Murphy, Neil Tichkowsky, Jenelle Wohlberg, Jordan Pinkster, John McWilliams, Jon Yee

Administration: Cole Jordan**,** Michelle Stonehouse, Cheralyn Doell,

With Regrets: Joshua Dalledonne, Rob Roach, Arsheel Hirji, Mallory Graham

Regular Meeting of the Board of Directors

1. Jim's - This Day in History
2. Call to order – 6:10
3. Approval of the Agenda – Considered Approved
4. Approval of the November 18, 2025 Regular Meetings of the Board of Directors Minutes – Considered Approved
5. Audit Committee – Ken – We continue to maintain a healthy capital reserve and unrestricted reserve. IMR and CMR funding will now be received for Knob Hill and Rosscarrock facilities, we will not receive any deferred money from the government for the work that needs done, and we will not receive any money for the Education Centre. We received the funding for the teach increases and are planning to provide the same increase for all staff with those funds.
    - Staff wage increases

Motion 1 – Ken - to move forward with wage increase proposal as presented - Doug seconded– Motion Passed

6. Superintendent Report – Michelle – Happy Birthday - There is a new policy required around library and learning materials. The policy meets the checklist provided by the government. Parents now know how to requests to we have a book restricted and what steps the school will take. We need to be in compliance by January 5th.

Motion 2 – John - to approve the library policy as presented –Jon Seconded – Motion Passed

7. Advocacy – Joshua – No further update.
8. Capital Planning Committee – Arsh – We are continuing down the path, our plan is being reviewed, we are hopeful to hear more. Our GR firm and Lori continue to connect with their contacts and moving forward.
9. Governance Committee – John – The Committee reviewed environmental and safety policies and are satisfied with the process moving forward, John will send an update. Reported that no review of the Bylaws and the school is operating in accordance to those bylaws and policies. Internal audit of the boards policy and that they are satisfied.

Motion 3 – John - to Amend the Minutes to reflect the report from Governance committee meeting. – Jon Seconded - Motion Passed.

Recommendation for all board members to do background checks. Will updated the board of director policy to. Michelle to update the policy to bring back to the board for approval.

10. Growth Committee - Mallory – No further update
11. Arts Engagement – Joshua – Arts Award

Motion 4 – Jon - to Approve the Arts Award as proposed by Josh in coordination with the CAA Foundation - John - Motion Passed.

12. Arts Coordinator – Cheralyn – Jubilee was a success once again. In January we will have something to look at for the website.
13. Meeting Adjournment – 7:28

INFORMATION ITEMS - ** Upcoming School Events:

- Regular Meeting of the Board of Directors – January 20, 2026