



Calgary Arts Academy School Council Meeting Minutes

Date of meeting: November 13, 2025 **Minute Taker:** Amisha Pope

CAA Administration

x	Kimberly Hoey, Principal (Rosscarrock)	Juleta Severson-Baker, Vice Principal (Rosscarrock)
x	Sarah Birch, Principal (Knob Hill)	x Amanda Bonnell, Assistant Principal (Erickson Centre)

Society Council Members

x	Hayley Nicol, Chair	Pamela Nage1, Casino Director nominee for Society
x	Bob McEwan, Treasurer	x Jannett Johnson, Governance Director nominee for Society
x	Amisha Pope, Secretary (RC) - stand in for this meeting	x Jana Elliott-Hooper, President nominee for Society
x	Erin Wright, Past Chair K-12 Council & Society and Fundraising committee	

School Council Volunteers

x	Guillermo Chan, KH Campus	x Oasis Heart, KH/RC Campus
x	Marianne Arquillano-Baptie, KH Campus	x Kate Rhodes, RC Campus
x	Michael Hurd, KH Campus	x Katie Ayer, RC Campus
x	Charles Scott, KH Campus	x Cindy Luterbach, EC Campus

Committee Leads

x	Oasis Heart, Staff Appreciation Coordinator
x	Denise Powley, H/H co-ordinator

Others

	High School Student Council Representative:	not in attendance
x	Guest Speaker: ASCA Representative	Suzanne Lynch - ASCA

Parent attendees:

- Sharon Chan
- Paige Shook
- Susan Arnold
- Markus Lahtinen
- Carrie Cemka
- Micheal Hurd
- Cathy Schwenning
- Wairimu Kihuyu
- Samantha Hryn-Gouldsborough
- Will Kwong



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Christopher Trollope

Alex Wu

Janice MacCallum

Nishita Wadhvani

Ka Yee Wan

Ianina (Yanina) Sivakova

Jennifer Godbout

Yoav Belman

Kathryn Morgan

Topic	Presenter	Notes
Welcome Call to Order	Hayley Nicol	Time called to order: 6:38 pm
		Reminders for online meetings <ol style="list-style-type: none">1. Please have cameras on.2. Please mute your profile.3. Meetings are recorded for purpose of minutes4. Voting is done in the chat with "In Favor" or "Opposed"5. Motions require 75% approval by those voting pass.
Approval of Agenda	Hayley Nicol	Moved by - Hayley Approved by - Denise Powley Seconded - Christopher Trollope Motion Passed
Motion to amend agenda or Add a slide for what is Council	Hayley Nicol	Moved by: Hayley Nicol Seconded by: Markus Lahtinen Motion Passed.
Motion to table 2023/24 meeting minutes	Hayley Nicol	Motion to move the approval of the 2023/24 meeting minutes to the next meeting due to the emailed version being a draft and not the official minutes.



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		Moved by - Hayley Nicol Seconded - Markus Lahtinen Motion Passed.
Presentation about What a School Council is by ASCA Instructor	Suzanne Lynch	<p>Presentation on the purpose of Parent Volunteer School Council. (Presentation cut short due to bad meeting connection & rejoined later in the meeting)</p> <p>ASCA is Alberta School Councils' Association</p> <ol style="list-style-type: none">1. School councils are required by the Education Act.2. Education Act and School Council's regulations are the documents you refer to that govern school councils.3. All parents/guardians of students are members of school councils. Membership is by default.4. Councils can be as busy and engaged as volunteers want to be within the community.5. Council is an advisory body to the principal and board, respecting matters related to the school and does not make decisions.6. Council is made up of<ol style="list-style-type: none">a. Principal,b. Teacher repsc. Parents, Step Parents, Primary Caregivers, Grandparents of children enrolled in the school.



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		<p>d. At High School level, a student member is permitted/encouraged.</p> <p>7. Parents (or Primary Caregivers and Step Parents) are members by default and must make up the majority of the council for motions to pass a vote. If parents do not make up the majority, motions must be tabled for future meeting. All other members within council do not have a vote.</p> <p>8. Education Act requires a principal and a chairperson. Ideally, you have a team, Vice chair or co-chairs, secretary, director of governance, any other roles the council seems vital for school community</p> <p>Suzanne explained CAA's operating procedures in regards to Council and the transitions currently</p> <p>9. CAA is currently looking to establish three separate but collaborative councils - one per campus.</p> <p>10. The Education Act requires a principal and chairperson to establish a school council.</p> <p>11. The Education Act states that Councils can handle funds, CAAs Current council bylaws state that the society will deal with funds, councils will support. Council members are able to handle funds and transfer them over to the Society.</p> <p>12. Question answered: AGLC falls under Society not Council. Council is not a legal entity. Council works with society to facilitate fundraisers, including but not limited to Casinos.</p> <p>13. Question answered: It's common for many council members to wear many hats and be</p>



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		<p>on the society's volunteer team and Council's.</p> <p>14. Further Questions regarding Society tabled to the Society's meeting.</p>
Chairperson's Report	Hayley Nicol	<p>Highlights from the 2024-25 school year within Council.</p> <ol style="list-style-type: none">1. Fundraising within the community was successful and appreciated last year with one parent, Erin Wright, running the fundraising, thank you.2. Healthy Hunger Program - Erin set it up and Denise ran it for the year. Healthy Hunger is the second largest fundraiser and supports initiatives including events and materials going into the school and brings food to the students and gives parents a break from making lunch.3. The main contribution to say Thank you to Teachers was the Jubilee Dinner in between school and the performance. We appreciate all the work that goes into these performances. The teachers were happy we were able to support them within the school and for small treats throughout the year.4. Council was able to have the funds to support the three main community events:<ol style="list-style-type: none">a. pancake breakfastb. art auctionc. colours of spring.5. The volunteer engagement and the impact on the students.6. Collaborating with administration team to support the school.



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		7. Bringing community together and building school spirit.
Principal's Report	Kim Hoey	<p>Top 10 Highlights from 2024-2025 school year</p> <ol style="list-style-type: none">1. Cultivating curiosity – theme throughout last year and we found leading with curiosity helped us to foster a mindset that fuels compassion and empathy. A caring culture that prioritizes relationship, connection, communication and contribution.2. Charter review process, which was nerve wracking, extensive but reminded us to be proud. Full report available on CAA website3. Camp at the field experience centre4. Access to all art forms through arts immersion learning5. Supporting the 3 campuses through 1 society mandate. Strong connected team of teachers and leaders6. Maintaining steady growth at all campuses.7. Thrive Mental Health and Wellness grant, emphasis on parent work shops8. Strengthened our community9. Involvement in athletic programs – sports teams in year 4-9 and 10-12. Go Pumas!10. School partnerships with Connect Charter School, Contemporary Calgary, DJD, Vertigo, Calgary Stampede, Ironwood and other organizations



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Admin Update	Amanda Bonnell	<ol style="list-style-type: none">1. Charter review that began last year was a reflection process and looking forward at how the school can continue to build on the wonderful things that we do.2. Transition to three councils occurring due to charter review. Alberta Education recommended CAA have three schools councils.3. Original school council that in 2003, when CAA started, will be dissolved tonight.4. Three new councils will be established. There will be a short time of no school councils. There will be three establishment meetings that must occur within 40 days of dissolution. Establishment meetings will be tentatively scheduled for Dec 18, 2025 online.
Community Survey	Hayley Nicol	Please fill out the community survey with suggestions moving forward, ways you can help, suggestions you would like to see in what will be called the Councils operating procedures and email your campus principle with any inquiries and if you are interested in volunteering within Council.
Adjournment	Hayley Nicol	Meeting Adjourned at 7:33 p.m.

Next meeting: K-12 Council Dissolved, Establishment meetings for KH, RC, EC will be tentatively scheduled for Dec 18, 2025 online, please refer to the CAA School Council Society Update in your email for further details.