

**Calgary Arts Academy Society  
Board Meeting Minutes  
September 17, 2013**

**In Attendance:**

Heather Campbell	Rob Roach	John Gulak	Becky Wetherell
Josh Van Beers	Dale Erickson	Michelle Stonehouse	Jan Jordan
Linda Fox-Melway			

**Regrets:**

Al Wahlstrom	Cheryl Gullason	Todd Hirsch
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**1. Call to order**- 6:00 pm - Rob Roach

**2. Approval of Agenda**

**Motion: 2013-09-17-01:** To approve the agenda as presented

**Motion:** Heather Campbell

**Passed**

**3. Approval of the May 13, 2013 Minutes**

Minutes of the May 13, 2013 and September 17, 2013 to be approved at the October regular meeting of the Board of Directors.

**4. Superintendent Report**

- Media issues are being resolved. Alberta Education has been notified of the outcome of the meeting
- Foundation Update
- Committee work requests
- Board Representative requests and dates
- Transportation update
- Facility update
- Caretaking update

**5. Discussion**

- **Cinq a Sept - Wednesday October 23, 2013 at Cantos** – Heather
  - Set up begins at 4:00 pm
  - Heather would like members to mingle until 5:45
  - Welcome at 5:45
  - Student presentation – 10 minutes – arranged by Janice
  - Keynote Speaker – Andrew Mostert(Dale will arrange a thank you gift & Todd will present)
  - New Logo will be ready to launch
  - Take away gifts- flash drive with CAA information & new logo – contents of flash drive will be noted
  - Invite prospective Board Members
- **Committee Work**
  - Advocacy & Research
    - Chair – Heather

- Rob
  - Becky
- Foundation – Liaison to Board
  - Becky and Heather
- Governance - Policy & Board Manual updates
  - Chair – John
  - Jan
- Financial – Treasury
  - Rob
  - Todd

## 6. Recruiting of Board Members

A few names were brought forward for prospective members. Todd will follow up with these names. Volunteer Calgary may have names of possible volunteers as directors. They also recruit and train directors. Members are asked to forward names to Todd for follow up.

## 7. Attendance at TAAPCS Meetings –October, January and May – (see minutes of the last meeting)

The Association of Alberta Public Charter Schools meets three times a year. Representatives from Alberta Education attend these meetings. Ongoing issues are discussed and brought forward to AB Ed, including budget issues, charter status within the community and charter consideration with the School Act. TAAPCS meetings are an integral part of charter existence and continuance. This group advocates for the benefit of all charters schools and meetings are a learning opportunity for Administrators and Board members. Schools take turns being the spotlight school and hospitality. There is typically a directors meeting on the Thursday. If board members are able to attend any of these meetings, please advise Jan and she will make the necessary arrangements:

- October 23/24 – Calgary – CAA Hospitality and Entertainment – Cinq a Sept
- January 16/17, 2014 - Red Deer
- May 1/2 2014 - TBA

## 8. Appointment of the Superintendent

**Motion: 2013-09-17-02** – To go in camera

**Moved:** Heather

**Passed**

**Motion: 2013-09-17-03** – To come out of camera

**Moved:** Heather

**Passed**

**Motion: 2013-09-17-04** – To re-appoint Dale Erickson as Superintendent for a further term of two years.

**Moved: John Gulak**

**Passed**

Todd & Dale will discuss and confirm details and Todd will send the letter to the minister for approval.

An evaluation of the Superintendent is conducted annually. We will ask Todd to explain the process to new directors in October.

## 9. Reminders:

**Art Harvest:** Friday September 20, 2013 from 3:00 to 8:00 pm

**Cinq a Sept** – Wednesday October 23, 2013 from 5:00 to 7:00 pm

**Meeting Adjourned: 6:52 pm**

**Future 2013/2014 Board Meeting Dates**

<b>Date</b>	<b>Dinner</b>	<b>Call to Order</b>	<b>Meeting Type</b>
October 22, 2013	5:30 pm	6:00 pm	Regular – Knob Hill staff room
November 19, 2013	5:30 pm	6:00 pm	Regular – Knob Hill staff room