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Knob Hill Middle School Campus
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**Calgary Arts Academy Society
Board Meeting Minutes
February 12, 2013**

In Attendance:

Rob Roach	John Gulak	Ken McNeil	Dale Erickson
Josh Van Beers	Al Wahlstrom	Jan Jordan	Cheryl Gullason
Janice Nigh	Linda Fox- Mellway	Josh Van Beers	Nicole Sylvestre

Regrets:

Todd Hirsch	Heather Campbell	Pat Cavill
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1. Call to order– 6:02 pm - Rob Roach

2. Consideration of Consent of Agenda

Rob Roach approved the Consideration of Consent of Agenda with no changes.

3. Action Items

3.1 Motion 2013-02-13-01: To approve the minutes of the November 20, 2012 Regular Meeting of the Board of Directors as stated.

Moved: Ken McNeil

Passed

3.2 Motion 2013-02-13-02: To ratify the motions of the November 20, 2012 Regular Meeting of the Board.

Moved: Cheryl Gullason

Passed

3.3 Approval of the 15 Year Charter Renewal Application- Dale

Josh and Dale met with the Minister in Edmonton to present the 5 & 15 Charter Renewal Applications. The Minister indicated that Calgary Arts Academy should move forward to increase the cap (currently 450) and add a high school curriculum, adding design to the program. The original Charter has been updated and remains true to the original charter. The Minister requested additional information and reports at that time. The applications have been amended and shared with the Board.

Motion 2013-02-13-03 : To approve the 15- Year Charter Renewal Application in its' amended form.

Moved: Al Wahlstrom

Passed

3.4 Addition/Revision of Policy #C-111 – Authorized Signatures for Cheques

Motion 2013-02-13-04: To approve the amended Policy #C-111 to increase the signing authority limit for budget and contract approved expenses as stated. See Policy Manual.

Moved: John Gulak

Passed

3.5 Position Description for Foundation Work – Dale

Avi Habinski of Alberta Education has requested that Calgary Arts Academy Foundation commit to a concrete amount of funding for the Stampede Campus. His recommendation was three million dollars. Dale requested that a 'position description' for foundation work be established, and that someone on staff be officially appointed for the position. This would ensure a constant contact moving forward.

3.6/3.7 Alberta Education – Letter to the Minister requesting an increase to the cap from the initial 450, and the addition of High School from the initial K-9. The goal is to have 100 students per grade level. These numbers would ensure that the school would be able to continue to offer viable high school programs and remain true to the program. Avi Habinski met with CBE, followed by the Stampede Board and Calgary Arts Academy. The meeting with CBE prompted a shift in the initial plan. Avi recommended that a building known as the 'Weston Bakery' on the property be considered for renovation for the campus, rather than building new. Taking this direction could be a better approach, as new building funding and renovation funding come from different areas in the budget. This is a consideration for the upcoming Capital Plan Submission. The letter will be forwarded to the Co-Chairs for signing upon approval.

Motion 2013-02-13-05: To approve the letter to the Minister requesting removal of the cap, and the addition of grades 10-12 – high school to the charter.

Moved: Cheryl

Passed

3.8 School Fees 2013/2014 – Recommendations – It has become seemingly more difficult to operate with the current student fees. With serious consideration, it has been recommended that a 5-6% increase in resource fees be implemented.

The Parent Provided Transportation (PPT) program is no longer feasible due to the restrictions of administrative support from Alberta Education. The PPT program will be concluded at the end of the current 2012/13 school year.

The transportation program has been operating in a deficit, and can no longer be sustained with the current fees. It is necessary to increase the transportation fees in an effort to decrease the deficit in the transportation budget line.

	Current Fee	2013/14 Fee	Increase %
Resource Kindergarten	\$250	\$265	6%
Resource Year 1-4	\$400	\$420	5%
Resource Year 5-9	\$450	\$475	5.5%
Transportation – Full ridership	\$650	\$750	15%
Transportation – One -Way	\$325	\$400	23%
Lunchroom Supervision – GM	\$25/month	\$25/month	0

Motion 2013-02-13-06: To approve the recommended fee schedule for the 2013/14 School year.

Moved: John Gulak

Passed

4. Discussion Items

4.1 – Stampede Update - Dale

Dale gave a brief recap of status of the Calgary Stampede partnership, space capabilities of the campus, Alberta Education’s recommendations, current school buildings, and their future, the fiscal reality of the school, and, the Calgary Board of Education’s approach to the situation. Rob applauded the group for making it happen.

4.2 Big Band Dance & Silent Auction – March 9, 2013 -Tickets are on sale for \$60.00. Anyone wishing to purchase them may contact either office, Kevin or Dale.

4.3 School Act Regulations – The new School Act was approved in November of 2012. Alberta Education has given Charter Boards and TAAPCS an opportunity to respond and provide input on the regulations. The members are encouraged to discuss the recommendations and respond to TAAPCS prior to the May meeting in Stony Plain. Upon quick review, the group agreed that they agree with all but Recommendation #4.

4.4 Foundation Update – Dale - The Calgary Arts Academy Foundation and the Calgary Stampede are very enthusiastic and committed to making this partnership a success. The Stampede Board has financial commitment for the majority of the capital. The Foundation has been asked to make a commitment to three million dollars. The foundation has prospective corporate and private donors. In addition, the school will be looking for involvement within the community, staff and board members. Linda assured the group that appropriate documents and agreements would be in place between the Calgary Stampede Board and Calgary Arts Academy. Dale is hoping to report that a minimum of 80% of staff and Directors have donated and are “on board”.

4.5 Website Revamp - The website is in the process of being revamped. It should be launched sometime in the spring. It promises to be much more interactive and will include a new logo.

4.6 Professional Development for Directors - Bill McGregor will be leading a Professional Development session for directors on “Government Relations”. The session will be held in Edmonton on March 16 at Suzuki Charter School. Please let Dale know if you will be attending.

5. Meeting adjourned at 7:23pm.

****The next Regular Meeting of the Board of Directors will be held on March 19, 2013 at the Knob Hill Campus. Please advise Jan if you will NOT be attending.**

Future 2012/2013 Board Meeting Dates

Date	Dinner	Call to Order	Meeting Type
March 19, 2013	5:30 pm	6:00 pm	Regular Meeting of the Board
April 16, 2013	5:30 pm	6:00 pm	Regular Meeting of the Board
May 14, 2013	5:30 pm	6:00 pm	Regular Meeting of the Board
June 18, 2013	5:30 pm	6:00 pm	Regular Meeting of the Board

*Meetings will be held at the Knob Hill Middle School Campus library unless otherwise notified.

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