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**Calgary Arts Academy Society  
Board Meeting Agenda  
November 22, 2011**

**Present:**

Pat Cavill	co-Chair
Todd Hirsch	co-Chair
Lynn Renner	School Council
Patti Wardlaw	School Council
Heather Campbell	Director
Teri Basi	Director
Ken McNeil	Director
Al Walstrom	Director
Frankie Thomas	Director

**Staff:**

Dale Erickson	Superintendent
Wende Dummer	Secretary Treasurer
Josh Van Beers	Principal
Nancy Williams	Staff
Matt Pahl	Staff
Michelle Stonehouse	Administrator
Steve Moore	MNP Auditor

**1. Call to Order –**

Meeting called to order at 6:15 by co-Chair Todd Hirsch

**2. Approval of Agenda – approved as circulated**

**3. Consideration of Consent Agenda**

a. Board minutes from 2011-10-18	Everyone
b. Co-Chair Report	Todd
c. Legislative Proposal	Dale
d. Newsletter	Josh
e. School Council meeting minutes	Patti/Lynn
f. School Council Society minutes	Patti/Lynn
g. Superintendent Report	Dale
h. Three Year Plan	Dale

- i. Advocacy Report
- j. Governance Report

Heather  
Pat

#### 4. **Financial Statement Report**

Steve Moore

Steve discussed the qualified opinion around school generated funds (SGF) and parent council funds. This is a difficult area to audit because of the difficult nature of it, it was an area that was not at the satisfactory level. Steve stated there is no cause for concern surrounding this area and it does not reflect poorly on the school, it is specifically the nature of the area.

- small decline in cash, no concern.
- revenues increasing over last year due to increased enrollment

Motion: to accept the financial statement report

Moved by: Heather

Seconded by: Pat

Carried

#### 5. **Financial Statement Report 2011-2012**

Wende

- Budget changes due to increased enrollment
- Revised fall budget update, AISI increased, small class size (4-6) increased, enrollment growth and decline.
- CAA received additional 73,759 after revised Fall budget update.
- Where the funding will be spent was discussed, all information can be compared to the May/ 11 approved Board budget.
- Josh spoke about the additional funding going to hire non-certified staff to decrease the student: adult ratio.

Motion: to accept the Revised 2011-2012 budget

Moved by: Heather

Seconded by: Frankie

#### 6. **Decision items**

- a. Three Year Plan/ AERR Approval Dale
  - These 2 documents have been combined and are now one document. School goals and provincial goals we must work on as a jurisdiction.
  - Posted by November 30 on the website, this is a government mandated.

- These will be discussed in more detail at the Board retreat.

Motion: to accept the decision items

Moved by: Ken

Carried

## 7. Discussion items

- a. November 25<sup>th</sup> and 26<sup>th</sup> Retreat Pat
  - Board retreat will take place at Prairie Merchant Corp. Pat has sent out an email with information.

## 8. Reminders

- a. December 9<sup>th</sup> Winter Celebration @ Jubilee
    - i. Dale has reserved 60 guest tickets; please contact Dale for tickets.
  - b. December 1 and 2, 2011 – Artisan Fair Glenmeadows
  - c. February 11, 2012 – Big Band Dance and Silent Auction
  - d. Blue Christmas – November 29th
9. Adjournment (scheduled for 6:45pm) – Meeting adjourned