



**Calgary Arts Academy Society  
Meeting of the Board of Directors  
March 20, 2018 Meeting Agenda  
Education Centre – boardroom**

In Attendance:

Directors: Todd Hirsch; Ken McNeill; Linda Fox-Mellway; Mary Anne Desmeules; Neil Tichkowsky; Paul Knapp; Maya Anderson (School Council);

Administrators: Dale Erickson; Michelle Stonehouse; Cole Jordan; Dylan Thomas

With Regrets: Al Wahlstrom; Susan Wright; Katherine Taylor

Regular Meeting of the Board of Directors

1. Call to order – 6:11pm
2. Approval of the Agenda – Considered Approved
3. Approval of January 16, 2018 minutes of Regular Meetings of the Board of Directors – Considered Approved
4. Approval of February 13, 2018 minutes of Regular Meetings of the Board of Directors - Considered Approved
5. Finance Update (Ken): Financially we are in good shape. We have 511 students for this year and continue to run Transportation at a deficit. The current Deficit is roughly \$80,000. With budgets coming up for next meeting we will look at ways to reduce that. We have also found the need for a US Credit Card which will help save on Exchange Rate fees.
  - **Motion 1: (Ken)** – To approve the continuation of the \$1,000,000 Line of Credit, \$53,000 credit card max and the introduction of a \$10,000 Limit for a US Credit Card – Passed Unanimously.
6. Committee Work
  - Advocacy Committee (Ken) – The committee continues to meet community members and have found that the arts community is very fragmented. Each

organization focuses within itself and doesn't reach out to find partnerships with other organizations. We continue to reach out to all these organizations and build relationships and partnerships.

## 7. Discussion Items

- TAAPCS – Membership – The Discussion over moving forward with the new fee structure presented by FFCA, and continuing membership with TAAPCS was had. There was frustration over how the new structure bypassed normal process. Ken felt like we must be part of this organization, and would like to write a letter to send with the cheque bringing up the fees and the process. This keeps us in good standing with TAAPCS, and it brings our issues to the advisory committee.
- **Motion 2: (Paul)** - Move that we approve the increased fee as presented and continue to be a member of TAAPCS – Passed Unanimously
- The Spring TAAPCS Conference is in Calgary this May. Any board member wishing to attend is welcome. Please let Cole know ASAP.
- TAAPCS – Host 2018/2019 Teachers Conference- TAAPCS has requested that Calgary Arts Academy host the 2018/2019 Teachers Conference. The Board fully supports moving forward with hosting the conference.
- High School Proposal Update – We have met with Alberta Ed; and they feel that the application is good to move forward with, however they needed to talk to Alberta Infrastructure. Alberta Infrastructure is hesitant to move forward without any existing facilities. We have not been able to get a hold our contact there. Dale would like the Board to send a letter to the Minister of Education requesting that we move forward. We will need the Minister's approval before moving forward. The Board gives their support for Dale to write a letter to be approved at the next board meeting.

- Stampede Shared Space Agreements – Still in Progress
- Kasian Update – Neil – Met with the Kasian group to discuss our concerns with all the errors we believe they should be accountable for. They pointed fingers in all sorts of direction. We provided them a list and will wait for them to review it. The next meeting is scheduled for April 4<sup>th</sup>.
- EC – Gym update – Dale – The drainage system from our roof should be self monitored. Pipes go through the walls and underneath the gym to a manhole in the parking lot. If there is a blockage water should stay on roof or off the side of the building. There was ice in the pipe outside the building and the water backed up. Water was noted in the holes in the gym floor. A document with the chain of events was provided. Tomorrow flooring specialist will determine if any flooring can be saved. Pictures will be taken of the pipes. Gym classes are canceled until we know more.
- Key Management Declaration Statement (Cole) – All Board members need to sign the “Key Management Declaration Statement” Disclosing any potential conflicts of interest. This is done annually.
- Legal Letter (Cole)– The legal letter was presented to the Board. They have given full support to send it to Alberta Ed.
- Benefits Cost Increase (Cole) – Sunlife is increasing the cost of our benefits package by 1.2%. This is well below average amongst other charter schools. The Board supports the increase in costs.



- Calgary Public Library - If anyone is interested in a tour of the new facility, Linda is planning to set one up for April 10 or May 15<sup>th</sup>. Date to be confirmed.
- Vertigo, April 11<sup>th</sup>, - The question was presented to decide if there is to be a reception for donors or prospective new donors. It was decided to move forward with the reception, and for everyone to submit names for the invite.

8. Meeting Adjournment – 7:11

**INFORMATION ITEMS - \*\* Upcoming School Events:**

- March 23, 2018 – Foundation Thank You Dinner
- April 10, 2018 - Regular Meetings of the Board of Directors