



**Calgary Arts Academy Society
Meeting of the Board of Directors
November 21, 2017 Meeting Minutes
Education Centre – Boardroom**

In Attendance:

Directors: Todd Hirsch; Ken McNeill; Linda Fox-Mellway; Susan Wright; Al Wahlstrom; Paul Knapp; Neil Tichkowsky; Katherine Taylor; Maya Anderson (School Council)

Administrators: Dale Erickson; Janice Nigh; Michelle Lukas Stonehouse; Cole Jordan

With Regrets: Rob Roach; Mary Anne Desmeules;

Regular Meeting of the Board of Directors

1. Call to Order – 6:00 pm
2. Approval of the Agenda – Agenda Considered Approved.
3. Approval of October 17, 2017 minutes of Regular Meeting of the Board of Directors—
Considered Approved.
4. KPMG Introduction (Laura Rivero) – Laura will be taking over as the lead with Calgary Arts Academy. She has worked for 16yrs with KPMG, starting in Winnipeg. She has been in Calgary for 10yrs and is very happy to be working with CAA.
5. AERR (Dale & Michelle) – AERR is not posted to the website. It is our accountability to the government, it sets goals, and the charter goals change when we have met 100% of previous goals. Questions/Comments:
 - Does it cover Phys. Ed.? (Yes, the province surveys this on our behalf.)
 - Do we offer a 2nd language course? (Not at this time, unless the board decides to move forward.)
 - Introduced Maya Anderson - School Council Chair.
6. Finance Report: 2016/17 Audited Financial Statements & Audit Approved.

Questions/Comments:

- It was a successful year, no issues with management, no instances of fraud. There were a couple corrected items, nothing concerning.
- Do we own the building? (We amortize the building and account for it, so we technically own the building. However, if the government ends the charter at any time, they automatically take the building over).
- **Motion 1: (Ken)** - Re-appoint KPMG as auditors for the 2017/2018 year - Passed Unanimously.
- **Motion 2: (Ken)** - Approve Audited Financial Statements; Seconded by Susan – Passed Unanimously.
- **Motion 3: (Katherine)** - Approve the Fall updated 2017/2018 Budget; Seconded by Paul – Passed Unanimously.

7. TAAPCS (Paul) - Went to the TAAPCS conference with Dale and Cole.

Superintendents decided on a fee structure for TAAPC. Elected a new chair and officers. Ron Roper is the new Chair. They are close to completing the promotional videos and have approved a new committee structure.

- TAAPCS Fees – No longer received grant funding, so there was a need to look at fees. New Fees are \$1500 base + \$5/student. Consensus with Superintendents that we would support this. If we decided that we could not afford the fee, we would apply for a waiver. We don't expect the grant back. The \$5 fee was about sharing the costs on a per student basis.
- **Motion 4: (Paul)** - Approve going forward with the TAAPCS fees as presented; Seconded by Neil - Passed Unanimously.

8. Committee Work

- Government (Katherine)- Submitted a report update for board to review.
- Legal – Stampede shared lease agreement; Neil is currently going through the agreement to create a structure for the after hours use of the Arts Academy. It is an important document. To avoid any potential issues moving forward, Dale and

Neil will meet in the next week to get more context and will then report to the rest of the board.

- Question: How does it fit with the facility license? (The overall intent is that the usage is an overall financial wash. It will affect future agreements with other organizations.)
- Policy Development – nothing to report.
- TAAPCS Committee Work opportunities – There is a request to board members to look into joining a committee. If interested in participating on any committee, please email Dale.

9. Discussion Items

- Winter Celebrations– Foundation, Board and Leadership Team – all board members are welcome to come to the Christmas party at Nick’s Steakhouse.
- December Board Meeting (Dec. 19th) will take place at Dale’s House. Foundation Board is also invited.
- Bill 24 – Dale addresses Bill 24 in the superintendent report. Nothing more to report.
- Stampede Shared Space Agreements – This is a work in progress, we are operating without an agreement currently.

10. Halver Johnson Award – Do we have any nominations for this award? Please email Dale if you have any ideas. Linda likes Warren as a nomination, due to the uniqueness of this partnership, the timing is perfect (Linda has volunteered to put together the application).

11. Meeting Adjourned 6:55pm.

INFORMATION ITEMS ** Upcoming School Events:

- December 1, 2017 - Staff Christmas Party
- December 8, 2017 - Jubilee Winter Celebration
- December 19, 2017 – Meeting of the Board of Directors