



Calgary Academy Society  
Regular Meeting of the Board of Directors  
November 22, 2016

**In Attendance:**

**Directors:** Todd Hirsch; Ken McNeill; Linda Fox-Mellway; Neil Tichkowsky; Paul Knapp; Mary Anne Desmeules; Carolyn Ferraby; Rob Roach; Katherine Taylor

**Administration:** Dale Erickson; Janice Nigh; Michelle Lucas Stonehouse; Jan Jordan

**Regrets:** Al Wahlstrom; Dave Taylor

**Guests:** Carlos Alvarez – KPMG; Dylan Thomas; Alyson Moore

1. **Call to Order:** 5:45 pm – Todd Hirsch

2. **Approval of Agenda**

Todd approved the Consideration of Consent of Agenda as presented

3. **Approval of October 18, 2016 minutes of Regular Meetings of the Board of Directors** as presented

4. **KPMG – Carlos Alvarez, CPA, CA** – Carlos shared his audit findings with the finance committee at a meeting on November 16, 2016 with Rola Chadi(KPMG), Dale Erickson, Wende Dummer, Ken McNeill and Jan Jordan in attendance. He reported that the audit was a clean audit and that finances were well prepared and organized for the audit process. Audited Financial Statements were posted to Board Documents with a summary of surplus areas and explanations. Questions of directors were addressed.

5. **Annual Education Results Report and Three Year Education Plan** - to be shared at the AGM – extremely positive with constant improvement. Above government standards and striving to always be better.

6. **Finance – Ken and Jan**

**2015/16 Audited Financial Statements and Audit Report**

Ken requested a motion to accept the 2015/16 Audited Financial Statements for presentation at the AGM.

**Motion 2016-11-22-01:** To approve the 2015/16 Audited Financial Statements for presentation at the Annual General Meeting.

**Moved:** Paul Knapp                      **Seconded:** Linda Fox Mellway                      **Passed**

**2016/17 Auditor Recommendation**

**Motion: 2016-11-22-02:** To appoint KPMG for the 2016/17 fiscal Year Audit

**Moved:** Mary Anne Desmeules                      **Seconded:** Linda Fox Mellway                      **Passed**

**Fall Budget Update Report – Jan –** The fall budget update, like the spring budget is balanced. Changes to the budget could be affected by enrolment, changes to bus ridership, staffing changes and actuals verses spring estimates. The budget was shared electronically with directors.

**Motion 2016-11-22-03:** To accept the 2016/17 Fall Budget Update as presented.

**Moved:** Rob Roach                      **Seconded:** Ken McNeill                      **Passed**

**Youth Campus spending update –** Also shared electronically, spending to date for the youth campus is at \$3,466,508.25. This is supported 100% by Alberta Infrastructure and does not affect the operations budget of the school.

7. **TAAPCS Update - Dale** - a new Executive Director has been hired for TAAPCS – Kathy Ryerson. Kathy was formerly with College of Alberta School Superintendents and is supportive of Charter schools and aware of government issues with charters. Committees - Governance and Directors. Director input for TAAPCS is greatly appreciated.
8. **Glenmeadows and Knob Hill move update** – Dale has met with CBE a few times. Construction at Glenmeadows will begin in April, and it is hoped it will not affect programming. Student care relocation is being investigated for summer program. If washrooms are complete in time at Knob Hill, it could be an option. Other school options rather than Knob Hill cannot be considered with a freeze on enrolment cap. Presently engaging with movers for October move. To avoid extra moves, GM students may start 2017 year at Knob Hill and middle school at Glenmeadows until October break, moving to Youth Campus then. No summer clean will be done at Glenmeadows in 2017.
9. **Discussion items**
  - Part time media person – looking at hiring a media person to move forward with the high school proposal. Dale will provide a detailed proposal for the December or January meeting for further discussion.

- CBE High school at the homeless shelter in East Village – CBE has announced a Fine Arts High School at the Men’s Hostel building, to eliminate CAA high school programming. CBE is required to provide an education program congruent to Bow Valley College.
- Youth Campus progress update – Dale shared pictures of the progress
- TAAPCS Teacher convention October 2017 – Edmonton at Aurora – Is this money well spent and should CAA send some or all staff if moving forward with it. Admin will survey staff.
- Policy update – tabled for December
- Winter celebration – Jubilee – December 9, 2016 - rsvp from Directors

#### **10. Meeting Adjourned 6:52 pm**

#### **INFORMATION ITEMS - \*\* Upcoming School/ Board Events**

- Winter celebration – Jubilee – December 9, 2016
- Foundation, Board and Leadership meeting and celebration at Dale’s – December 13, 2016 – details to follow.