



Calgary Academy Society
Regular Meeting of the Board of Directors
April 21, 2015

In Attendance:

Directors: Al Wahlstrom; Rob Roach; Cheryl Gullason; Becky Wetherell; Kari Roberts; John Gulak Paul Knapp; Mary Anne Desmeules; Ken McNeill

Regrets: Todd Hirsch

Administration: Josh Van Beers; Dale Erickson; Janice Nigh; Jan Jordan

Invited Guest: Linda Fox-Mellway

1. **Call to Order:** 5:58 pm – Rob Roach

2. **Approval of Agenda**

Motion 2015-04-21-01: To approve the revised agenda as distributed

Moved: Cheryl Gullason

Passed

3. **Approval of the minutes of the March 17, 2015 regular meeting of the Board of Directors Motion**

2015-04-21-02: To approve the minutes of the March 17, 2015 regular meeting of the Board as presented.

Moved: Paul Knapp

Passed

Ratification of Motion 2015-03-17-01 – appointment of new Directors - Unanimous electronic approval. **New directors:** Paul Knapp, Mary Anne Desmeules and Ken McNeill.

4. **Board Contingency** – In the 2014/15 school operating budget there is a \$30,000 budgeted Board Contingency. Alberta Infrastructure has instructed CAA to raise one million dollars towards the Youth Campus. In order to accomplish this, a professional fundraiser is recommended. Dale requested that the \$30,000 be dedicated to the Foundation for fundraising expenses. The Board was assured that this money will not be required for the 2014/15 operating budget.

Motion: 2015-04-21-03 - To approve the use of the 2014/15 Board Contingency of \$30,000 for Calgary Arts Academy Foundation, for the purpose of employing a professional fundraiser. The use of this money will be monitored and reported back to the Board within six months.

Motion: Ken McNeill

Seconded: John Gulak

Passed

5. **Budget Discussion 2015-2016** – Dale shared the consequences of the March 26, 2015 Budget Release.

- CAA accepted 32 new students in order to be proactive with the upcoming budget. The Premier announced that they will not be funding any new students beyond the 2014/15 student enrolment count. This results in a \$225,189 shortfall in budget planning.

- Other areas where funding was reduced are – Plant Operations and Maintenance, Small Board Governance, Transportation, Non Instruction funding, Inclusive Education, Social Economic Status, Equity of Opportunity, resulting in a shortfall of \$23,423.
- CAA is funded for \$56.13 per student for Inclusive Education where other jurisdictions are funded \$457.63 per student. Coding students at CAA has never been a policy, so we may never see this funding.
- Funding increases are in the areas of Base Instruction and class size, but calculated on 2014/15 enrolment numbers
- Due to the large number of occasional riders, CAA will claim all registered riders to offset the large shortfall in transportation

The finance committee has prepared a draft budget based on the following:

- Reduction in spending in some areas – technology, office supplies, staffing position changes(no layoffs)
- Alberta Education increase in Base Funding
- Recommendation of 2.5% salary increase to all non-certificated staff
- Certificated staff to be placed at 85% of CBE grid.
- Fee increases will be used for student costs only, as required
- No changes to programming

Ken McNeill has joined the finance committee and will be involved in all finance recommendations moving forward.

6. **Staffing Contracts:** Staff are required to advise of their intent with CAA by April 30. The budget has been prepared with the intent to renew all current staffing contracts with the above recommendations. Administration will need to proceed with staff contracts prior to formal budget approval in May, and would request Board directive to carry out the process.

Motion: 2015-04-21-04: To approve the direction of staffing contracts per recommendation

Moved: Becky Wetherell **Seconded:** Cheryl Gullason **Passed**

7. **Policy D-222 Group Benefits** – In the absence of a policy on group benefits, and at the recommendation of our insurance providers, Policy D-222 has been generated for approval of the Board of Directors

Motion 2015-04-21-05: To approve Policy D-222 as presented.

Moved: John Gulak **Seconded:** Paul Knapp **Passed**



8. **Youth Campus Update** - Dale – Alberta Education is aware of the \$620,846 surplus that CAA has per Audited Financial Statements. It has been stated that jurisdictions are not to be accessing surplus funds unless they have been Board approved prior to the budget release. In working with Alberta Infrastructure, it has been assumed the CAA will access the surplus to support unfunded expenses in the Youth Campus capital plan. The most significant unfunded expense is administration space. Dale shared a detailed list of these expenses and will be sending a letter and speaking to it with Alberta Education on Friday April 24.

Motion 2015-04-21-06: To direct Todd to write a letter directly to Minister Gordon Dirks requesting permission to access the surplus of \$620,846 for Youth Campus expenditures. This letter is to be presented prior to Friday April 24, 2015 deadline.

Moved: Becky Wetherell

Seconded: Paul Knapp

Passed

Youth Campus Lease Agreement: A final tripartite agreement is still being discussed due to concerns with the wording of the future of the campus in the event that CAA be dissolved. A meeting will be held on Monday April 27, 2015 with all related parties to come to a final agreement. John Gulak and Steven Livergant are also reviewing the amended lease for recommendation. The agreement must meet 99% approval in order to move forward.

Ground Breaking Ceremony – will be announced upon approval. Most likely the week of June 15-19.

9. **Research** – nothing this month

10. **School Council Update** – Becky hopes to have a year-end report for the May meeting.

11. **Committee Reports** –Janice Nigh and Sayward Wilkinson Blanc attended and presented at the NAE National Convention in New Orleans the over break. Please see Board Documents for Janice’s report.

12. **Other Business**

- Follow – ‘Make Rob Care’ – one of our teacher’s – on Facebook

Meeting Adjourned at 7:35 pm

**** Important Dates: May 19, 2015** - Regular Meeting of the Board of Directors at 6:00 pm. Dinner served at 5:30 at Knob Hill.