



Calgary Academy Society
Special Meeting of the Board of Directors
March 29, 2016

In Attendance:

Directors: Todd Hirsch, Paul Knapp; Ken McNeill; Mary Anne Desmeules; Linda Fox-Mellway; Neil Tichkowsky; Al Wahlstrom; Rob Roach; Katherine Taylor

Administration: Josh Van Beers; Dale Erickson; Janice Nigh; Jan Jordan

Regrets: Carolyn Ferraby

1. **Call to Order:** 6:00 pm – Todd Hirsch

2. **Consideration of Consent of Agenda**

Todd Hirsch approved the Consideration of Consent of Agenda as presented

3. **Capital Plan Submission 2017/2018**– Dale presented the Knob Hill campus (13516) and Glenmeadows Campus (13515) capital plan. Included in the plan are modifications to the Knob Hill School, High School proposal, new school funding.

- Glenmeadows supports the Youth Campus proposal for 100 High School Students who will occupy and share the Trans Alta building with the Young Canadians. The costs incurred of \$75,538 would be for Plant Operations and Maintenance in the space, and has been calculated with the standard Alberta Education formula.
- Knob Hill supports issues noted in the Government of Alberta Facilities report. A building audit document was prepared by the Government of Alberta. Calgary Arts Academy capital plan of \$711,200 supports recommended repairs which would be supported in IMR funding. Items are listed in order of priority.

Motion: 2016-03-29-01 To approve the 2017/18 Capital Plan Submission as presented

Moved: Rob Roach

Seconded: Linda Fox-Mellway

Passed

4. **Youth Campus General Contractor Update**- The bid closed on March 15, 2016. Of the seven companies submitting bids, three were not compliant, and were eliminated. The committee moved forward with the remaining four companies of which two did not submit their alternate pricing requirement and were also eliminated. The remaining two companies were scored in five categories – Clarity, Methodology, Relevant Experience, Innovation and Value Added. This evaluation accounts for 75% of the final score and tender bid accounts for 25% of the final score. Both companies are very high profile and highly recommended.

5. **Acceptance and Approval of the Youth Campus General Contractor** - The Board discussed the outcome of the evaluations and decided to make an electronic motion once more facts were brought forward.

Additional Youth Campus Information - Board Office – Separate price items fall outside the allotted construction budget. These items are felt to be important to the completion of the project. Dale shared the list with the Board and gave them the option of going through line by line or allowing administration to determine this spending.

Motion 2016-03-29-02 - To grant Calgary Arts Academy Society administration the authority to prioritize and proceed with items not funded in the construction budget to a maximum total of \$300,000.

Moved: Al Wahlstrom

Passed

Alberta Infrastructure Holdback – The Board will need to write a letter to Calgary Stampede to confirm that they will not be responsible for any overruns in costs or holdbacks by Alberta Infrastructure on the project. Funding is distributed in 3 blocks – 20% at startup, 60% at tender, and 20% when all costs have been submitted and approved, and the project has had the final inspection. In the lapse of time that this holdback occurs, contractors will need to be paid. The Board will need to secure a Line of Credit with the bank. This process has begun with Scotiabank and will be in place when required. A review will be done on the holdback process. Information regarding this process will follow.

Meeting Adjourned at 7:20 pm

**** Important Dates:**

April 14 & 15, 2016 Vertigo Theatre – “Branded” - VIP to be held on Friday

April 26, 2016 –Regular meeting of the Board of Directors – Knob Hill Campus

May 13, 2016 - Evening of Arts and Inspiration – Victoria Pavilion – Stampede Park

TAAPCS - Next meeting May 5th & 6th, 2016 - Edmonton