



Calgary Academy Society
Regular Meeting of the Board of Directors
September 15, 2015

In Attendance:

Directors: Todd Hirsch; Rob Roach; Becky Wetherell; Paul Knapp; Ken McNeill; Al Wahlstrom;
Mary Anne Desmeules

Administration: Josh Van Beers; Dale Erickson; Jan Jordan

Invited Guest: Linda Fox-Mellway

1. **Call to Order:** 6:05 pm – Todd Hirsch

2. **Approval of Agenda**
Additions to the agenda: Appointment of new Director; Review of Foundation donation material
Agenda approved with additions – Todd Passed

3. **Approval of the minutes of the June 16, 2015 regular meeting of the Board of Directors and the August 5, 2015 Special meeting of the Board of Directors**
Todd approved the minutes of the June 16 and August 5, 2015 meetings of the Board of Directors as presented.

4. **Youth Campus Update**–Ready to go to tender once the lawyers have agreed. The tender process is defined by the government and should take three weeks from when it is sent out. There is concern over the long delay for start time. The Stampede has provided space for the planning of the high school.

5. **Capital Plan – Knob Hill Campus** – Further to the August 5, 2015 directive from the Board of Directors, Dale has requested a Board motion to move forward with the Capital Plan with the inclusion of the Knob Hill Campus. Upon approval, Alberta Education would need to inform Calgary Board of Education. Programming at Knob Hill will cover the cost of Plant Operations and Maintenance based on enrolment.
Motion: 2015-09-15-01 – To include the continued use of the Knob Hill Campus in the Capital Plan for other programming.
Moved: Rob Roach Seconded: Ken McNeill Passed

6. **Committee Assignments** – It was discussed at the Board Retreat that the committee models are outdated. New committee task structure suggestions are:
 - 1) Government Liaison
 - 2) Stampede Liaison
 - 3) CAAS Foundation Liaison
 - 4) Legal Liaison
 - 5) New Initiatives Liaison – Student drop-in, international students



- 6) Policy Development Liaison
- 7) Finance Liaison
- 8) CAA – Alumni Achievements Research Committee

The Directors will review these positions and official committees/liasons will be determined at the October meeting and shared at the AGM.

7. Discussion of Donation Material Review – Foundation

- Communicating a clear message of the value of donating
- Following the pillars for giving
- Communicating benefits and incentives to businesses – advertising; employer/employee matching donations
- Communicating the return on investments – tax incentives etc.
- Selection of key donors is researched judiciously

8. Appointment of New Director – Cheryl Gullason is unable to fulfill her duties at this time and will be stepping down as a Director. Linda Fox-Mellway has agreed to fill her position.

Motion: 2015-09-15-02: To appoint Linda Fox-Mellway to the Board of Directors to be ratified at the AGM

Moved: Ken McNeill

Seconded: Paul Knapp

Passed

9. Meeting Adjourned at 7:21 pm

Important Dates

- **October 20, 2015** - Meeting of the Board of Directors – Knob Hill
- **October 28, 2015** - **TAAPCS** - Superintendent and Board Directors, Banquet
- **October 29, 2015** - **TAAPCS** meetings
- **October 30, 2015** – Charter Conference
- **November 17, 2015** - **Annual General Meeting** & Regular Meeting of the Board of Directors
- **December 15, 2015** – Board and Admin potluck dinner at Todd Hirsch’s home