

Applying for a Fee Waiver 2018-2019

Each fiscal year, Calgary Arts Academy budgets an amount for families that are unable to cover the costs of resource fees. Each year, a family must re-apply. Waivers are for a maximum of 50% of the resource fees only. We are not able to provide waivers for bus fees.

To Qualify

If you and your family have a household gross income of \$34,000.00 and less and receive assistance from a Provincial or Federal Agency due to meeting low income qualifications, please complete an Application for Fee Waiver form, attach the required documentation (please ensure your name is on all documents) and submit the package to the Secretary / Treasurer.

To Apply

You must also register your child using Family Zone, and remit 50% of the resource fee. A waiver form must be completed and submitted with a copy of the family's most recent GST Notice. To finalize the application, the applicant must provide a copy of the GST notice provided in July. This is due by the start of the new school year.

Each waiver application is considered separately. Qualifying families must apply every year.

The application form can be found on the school website under the section entitled "Students and Parents / School Fees." Applications, fully completed with the required supporting documentation, are **due by May 15th** of the preceding school year. Families will be notified when their application is approved.

Completing the Waiver Application

1. Complete only one application per family. List all of your children attending Calgary Arts Academy.
2. Attach *photocopies* of any required documentation, as noted above.
3. Sign and date your application.
4. Submit your application marked "Private & Confidential" to:

Calgary Arts Academy Society
640 – 14 Avenue SE
Calgary, AB T2G 1E8

We regret that we are unable to accept faxed or photocopied applications.

5. Applicants will be advised the status of their application by the end of September.
6. This application process must be completed each year.
7. Forms are available at the school and on the school's website.

Waivers are provided for as long as the budgeted amount is available.